

INFORMATION OF AIRPORT HEALTH ORGANIZATION
RAJIV GANDHI INTERNATIONAL AIRPORT, HYDERABAD
FOR THIRD PARTY AUDIT
ON SUO-MOTU DISCLOSURES UNDER SECTION 4 UNDER RTI ACT 2005

1. Organization and Function

S. No.	Item	Details of disclosure	Remarks/Reference Points (Fully met/partially met/not met. Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organization, functions and duties (section 4 (l) (b) (i))	(i) Name and address of the Organization	Airport Health Organization, Rajiv Gandhi International Airport, Shamshabad, Hyderabad- 501218. Telangana. Email: aphohyd@gmail.com rohfwhyd@yahoo.co.in, srdrohfw-hyd@nic.in
		(ii) Head of the organization	Dr.Anuradha Medoju, Senior Regional Director & Chief of Airport Health Organization for Andhra Pradesh & Telangana
		(iii) Vision, Mission and Key objectives	Annexure –I
		(iv) Function and duties	Annexure –I
		(v) Organization Chart	Annexure –II
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Annexure –I
1.2	Power and duties of its officers and employees (Section 4 (l) (b) (ii))	(i) Powers and duties of officers (administrative, financial and judicial)	This office being a Unit of RoHFW, Hyderabad DGHS, MoH&FW, the SRD and Officers have powers vested in them to execute instructions / order of administrative, financial and Judicial matters as laid down by the competent authority from time to time.
		(ii) Power and duties of other employees	The charges including additional charges entrusted to various employees of this office are furnished in the Annexure -III.
		(iii) Rules/ orders under which powers and duty are derived and	Central Civil Service Rules and Regulations of the GOI.
		(iv) Exercised	As per directives of the competent authorities issued from time to time.
		(v) Work allocation	As per directions of the Senior Regional Director, issued from time to time.
1.3	Procedure followed in decision making process (Section 4 (l) (b) (iii))	(i) Process of decision making Identify key decision making points	The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana is key decision making authority as per Government rules & regulations.
		(ii) Final decision making authority	The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana is final decision making authority, as per Government rules & regulations
		(iii) Related provisions, acts, rules etc.	Government of India Rules and Regulation.
		(iv) Time limit for taking a decision, if any	As the case may be and as per matter of priority.
		(v) Channel of supervision and Accountability	Hierarchical channel of supervision and accountability. The Senior Regional Director & Chief of Airport Health Organization for Andhra Pradesh & Telangana is the supervisory and accountable authority.

1.4	Norms for discharge of functions (Section 4 (l) (b) (iv))	(i) Nature of functions/ services offered	Services related to National Health Programme such as monitoring & Supervision, Reporting and Co-ordination of other new NH initiatives of DGHS/MOHFW.
		ii) Norms/standards for functions/service delivery	As per norms/ standards as laid out by DGHS/MOHFW from time to time.
		iii) Process by which these services can be accessed	The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana of this office can be approached.
		iv) Time-limit for achieving the targets	Time limit as set by DGHS/MOHFW GOI, program wise.
		v) Process of redress of grievances	Grievances redressal mechanism exists. Dr Anuradha Medoju, the Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana is the designated Nodal Officer.
1.5	Rules, regulation, instructions manual and records for discharging functions (Section 4 (l) (b) (v))	i) Title and nature of the record/ manual/instruction	As per DGHS/MoH&FW instructions.
		ii) List of Rules, regulations, instructions manuals and records	Government of India Instructions as applicable to this subordinate office.
		iii) Acts/ Rules manuals etc.	Government of India Instructions as applicable to this subordinate office.
		iv) Transfer policy and transfer orders	As per DGHS/MOHFW directives/ guidelines.
1.6	Categories of documents held by the authority under its control (Section 4 (l) (b) (vi))	i) Categories of documents	Technical Reports, Service Books, Account Books, Administrative files, various Technical activity reports etc.
		ii) Custodian of documents/ categories	Regional Office of Health & Family Welfare, Hyderabad
1.7	Boards, Councils, Committees and other bodies constituted as per the public authority (Section 4 (l) (b) (viii))	i) Name of Boards, Council Committee etc.	Details in Annexure – IV
		ii) Composition	
		iii) Dates from which constituted	
		iv) Term/ Tenure	Depending on purpose and need of the office.
		v) Powers and functions	As per approval of concerned committee
		vi) Whether their meetings are open to the public?	NO
		vii) Whether the minutes of the meetings are open to the public?	NO
		(viii) Place where the minutes if open to the public are available?	NA

1.8	Directory of offices and employees (Section 4 (l) (b) (ix))	i) Name and designation	Details furnished in Annexure -V.
		ii) Telephone, fax and email ID	
1.9	Monthly remuneration received by officers and employees including system of compensation (Section 4 (l) (b) (x))	(i) List of employees with Gross monthly Remuneration	Furnished in annexure-VI.
		(ii) System of compensation as provided in its regulations	As per GOI norms.
1.10	Name, designation and other particulars of Public Information Officers (Section 4 (l) (b) (xvi))	i) Name and designation of the public information officer(PIO), Assistant Public Information (s) & Appellate Authority	Dr. Chandrashekhar. M.Gedam DD(PHS) & CPIO designate Dr.Anuradha Medoju, The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana & Appellate Authority & designate.
		ii) Address, telephone numbers and e-mail ID of each designated official	Dr.Chandrashekhar. M.Gedam DD(PHS) & CPIO Designate Regional office for Health and Family Welfare, GOI,3 rd Floor, B Block, Kendriya Sadan, Sultan Bazar, HYDERABAD – 500095 Phone: 040 – 24656923 Email: rohfwhyd@yahoo.co.in, sdrohfw-hyd@nic.in Dr.Anuradha Medoju, The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana & Appellate Authority & designate. Regional office for Health and Family Welfare, GOI,3 rd Floor, B Block, Kendriya Sadan, Sultan Bazar, HYDERABAD – 500095 Phone: 040 – 24656923 Email: rohfwhyd@yahoo.co.in, sdrohfw-hyd@nic.in
1.11	No. of employees against whom disciplinary has been proposed / taken (Section 4 (2))	No. of employees against whom disciplinary action has been i) Pending for Minor penalty or major penalty proceedings ii) Finalised for Minor penalty or major penalty proceedings	NIL NIL

1.12	Programmes to advance understanding of RTI (Section 26)	i) Educational programmes	Yes
		ii) Efforts to encourage public authority to participate in these Programmes	Yes
		iii) Training of CPIO/APIO	Not undertaken at this office level.
		iv) Update & publish guidelines on RTI by the Public Authorities concerned	Updated as and when instructed by DGHS/MOHFW/CIC.
1.13		Transfer policy and transfer orders (F No. 1/6/2011- IR dt. 15.4.2013)	As per DGHS, MoH&FW directives.

2. Budget and programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority (ii) Budget for each agency and plan & programmes (iii) Proposed expenditures (iv) Revised budget for each agency. If any (v) Report on disbursements made and place where the related reports are available	Furnished in Annexure -VII
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	i) Budget ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Domestic tours as per Official intimation.
		iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded- in any such combination of the above- and d) The rate /rates and the total amount at which such procurement or works contract is to be executed	Centralized tender was given by directorate, New Delhi to Eagle Securities, Mumbai, MS for providing the service of contractual HR at airport. Not Applicable Not Applicable
2.3	Manner of execution of subsidy programme (Section 4(1)(b)(xii))	i) Name of the programme of activity ii) Objective of the programme iii) Procedure to avail benefits iv) Duration of the programme/ scheme v) Physical and financial targets of the programme vi) Nature/ scale of subsidy /amount allotted vii) Eligibility criteria for grant of subsidy viii) Details of beneficiaries of subsidy programme (number, profile etc.)	Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable

3.2	Are the details of policies/ decisions which affect public, informed to them (Section 4(1)©)	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; i) Policy decisions/ legislations taken in the previous one year ii) Outline the Public consultation process iii) Outline the arrangement for consultation before formulation of policy	This office being subordinate office is not engaged in such activity and functions as per the rules, regulation and guidelines of DGHS/MoH&FW. -do -do
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public (Section 4(3))	Use of the most effective means of communication (i) internet (website)	Centralized Website is under construction by directorate, New Delhi. Office Facebook account is active
3.4	Form of accessibility of information manual / handbook (Section 4(l)(b))	Information manual/handbook available in i) Electronic format ii) Printed format	Not Applicable Not Applicable
3.5	Whether information manual/handbook available free of cost or not (Section 4(1)(b))	List of materials available i) Free of cost ii) At a reasonable cost of the medium	Not Applicable Not Applicable

4. E. Governance

*** Note: This office is yet to come under the ambit of E-Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
4.1	Language in which Information Manual/ Handbook Available (F No. 1/6/2011- IR dt. 15.4.2013)	i) English ii) Vernacular/ Local Language	Not Applicable Not Applicable
4.2	When was the information Manual/ Handbook last Updated? (F No. 1/6/2011- IR dt. 15.4.2013)	Last date of Annual updation	Not Applicable
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	i) Details of information available in electronic form ii) Name of title of the document/ record,/ other information iii) Location where available	As far as this office concerned, electronic form of information is the nil. Not Applicable Not Applicable
4.4	Particulars of facilities available to citizen for obtaining information (Section a(l)(b)(xv))	i) Name & location of the facility ii) Details of information made available iii) Working hours of the facility iv) Contact person & contact details (Phone, fax email)	Designated CPIO and AA, Regional Office Health and Family Welfare, Hyderabad. As per nature of information sought. 9.15 a.m. to 5.45 p.m. Senior Regional Director/ Deputy Director (PHS) contact details are furnished in Annexure-V.
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	i) Grievance redressal mechanism ii) Details of applications received under RTI and information provided iii) List of completed schemes/ projects/	Dr Anuradha Medoju, The Senior Regional Director, & Chief of Airport Health Organization for Andhra Pradesh & Telangana is the Nodal Officer to address the

		<p>Programmes</p> <p>iv) List of schemes/ projects programme underway</p> <p>v) Details of all contracts entered into including name of the contractor amount of contract and period of completion of contract</p> <p>vi) Annual Report</p> <p>vii) Frequently Asked Question (FAQs)</p> <p>viii) Any other information such as</p> <p>a) Citizen's Charter</p> <p>b) Result Framework Document (RFD)</p> <p>c) Six monthly reports on the</p> <p>d) Performance against the benchmarks set in the Citizen's Charter</p>	<p>grievances.</p> <p>As per the directions from directorate, New Delhi.</p> <p>Not Applicable</p> <p>Not Applicable</p> <p>As stated in point 2.2 (iii)</p> <p>Annual report submitted</p> <p>Not Applicable</p> <p>Not Applicable</p> <p>Not Applicable</p> <p>Not Applicable</p>
4.6	Receipt & Disposal of RTI applications & appeals (F. No. 1/6/2011- IR dt. 15.4.2013)	<p>i) Details of applications received and disposed</p> <p>ii) Details of appeals received and orders issued</p>	<p>Refer to annexure VIII</p> <p>Nil</p>
4.7	Replies to questions asked in the parliament (Section 4(l)(d)(2))	Details of questions and replies given	Information in respect of this office to parliament question has been sent to DGHS in time bound manner.

5. Information as may be prescribed

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
5.1	Such other information as may be prescribed [F No. 1/2/2016- IR dt. 17.8.2016, F No. 1/6/2011- IR dt. 15.4.2013)	<p>i) Name & details of</p> <p>(a) Current CPIOs & FAAs</p> <p>(b) Earlier CPIO & FAAs from 1 1.201t</p> <p>ii) Details of third party audit of voluntary disclosure</p> <p>(a) Dates of audit carried out</p> <p>(b) Report of the audit carried out</p> <p>iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD</p> <p>(a) Date of appointment</p> <p>(b) Name & Designation of the officers</p> <p>iv) Consultancy committee of key stake holders for advice on suo-motu disclosure</p> <p>(a) Dates from which constituted</p> <p>(b) Name & Designation of the officers</p> <p>v) Committee of PIOs,FAAs with rich experience in RTI to identify frequently sought information under RTI</p> <p>(a) Dates from which constituted</p> <p>(b) Name & Designation of the Officers</p>	<p>Same as stated in Point 1 of 1.10</p> <p>NA</p> <p>Nil</p> <p>Nil</p> <p>Nil</p> <p>Nil</p>

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
6.1	Item/ information disclosed so that public have minimum resort to use of RTI	Centralized website is available by Directorate, New Delhi	Fully Met

	Act to obtain information		
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February,2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. of India)	<p>i) Whether STQC certification obtained and its validity</p> <p>ii) Does the website the certificate on the Website?</p>	<p>Not Applicable</p> <p>Not Applicable</p>



सत्यमेव जयते

Annexure - I

**GOVERNMENT OF INDIA
MINISTRY OF HEALTH & FAMILY WELFARE,
(DIRECTORATE GENERAL OF HEALTH SERVICES)
AIRPORT HEALTH ORGANIZATION,
RGI AIRPORT, HYDERABAD - 500108**

SUO MOTU DECLARATION UNDER SECTION 4 OF RTI ACT 2005

1. Particulars of the Organisation:-

Airport Health Organisation, RGI, Airport, Hyderabad: It is the sub ordinate office of Directorate General of Health services, Ministry of Health & Family Welfare, Govt. of India to ensure implementation of International Health Regulation and The Aircraft (Public Health) Rules in RGI Airport, Hyderabad. This organization works under administrative and technical control of Public Health (International Health) section of Directorate General of Health Services, Nirman Bhawan, New Delhi.

VISION, MISSION AND OBJECTIVES

Consequent upon adoption of new International Health Regulation (IHR 2005), many specific functions were mandated for member countries. IHR requires all WHO member countries to have specific core capacities at all international point of entries (POE). India, in compliance to the IHR 2005 has been advancing in development of specific core capacities for routine measures and for surveillance and response during PHEIC at all designated international POEs.

The basic aim and objectives of this Organization is to control and prevent international spread of PHEIC in compliance to IHR, vis-a-vis, Indian Aircraft (Public Health) rules. We have the vision of A World Safe and Secure from Infectious Diseases threats by prevention, rapid detection, transparent reporting and mitigation of outbreaks through interconnected Global network.

The major theme of response being Early warning system, creating awareness among people, training and education, information communication and extension methodology, screening at POEs, vector surveillance and Inter sectoral coordination & collaboration.

BACK GROUND AND HISTORY OF APHO, HYDERABAD

The Airport Health Organization came into existence in pursuance of The Aircraft (Public Health) Rules, 1954 framed under the Aircraft Act, 1934. The Airport Health Organization, Hyderabad primarily is a Public Health Organization. It is located at Shamshabad, RGI, Hyderabad-501218. An Airport Health Officer (APHO) works under the overall control of the Director General of Health Services (DGHS), Govt.of India, stationed at the Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi. The DGHS in turn is assisted by DDG (IH) and ADG (IH). The APHO is assisted by other staff details of which are given Annexure. The Primary objective of this organization is to prevent International Spread of Diseases from one country to another as per International Health Regulations of World Health Organization. This is achieved by Implementation of Following Acts/Rules:-

The Epidemic Disease Act.

The Indian aircraft Act, 1934.

IHR (2005).

The Indian Aircraft (Public Health) Rules 1954.

Food standards and safety Act of India, 2006.

ACTIVITIES PERFORMED AT APHO, HYDERABAD

1. Surveillance of International Passengers and Crew for yellow fever disease –

As per the standard procedure all the incoming international passengers of all International flights are screened by the immigration officials for history of travel to yellow fever endemic countries within last 6 days of arriving in India. Thereafter all the passengers who have embarked from or have transited through the yellow fever endemic countries are screened for having proper protection against yellow fever

2. Quarantine of Passengers –

All those passengers, who have embarked from or have transited through yellow fever endemic countries during 6 days prior to arriving in India and they are not having proper vaccination against yellow fever, are quarantined as per the Indian aircraft (Public Health) Rules, 1955. During the period of quarantine the passengers are medically observed for various signs and symptoms of yellow fever disease.

3. Polio Vaccination:

It is a International vaccination centre for Polio vaccination. APHO, Hyderabad provides vaccinations to all the international passengers who have arrived in India from Polio endemic countries and are not having vaccination certificate.

4. Public Health Clearance of Dead Body / Human Remains:

As in accordance with “THE AIRCRAFT (PUBLIC HEALTH) RULES, 1954 PART 4” Officials of Airport Health Organization after checking the necessary documents in order to check the spread of any communicable disease of International concern in this country.

5. VVIP Food Safety and Surveillance Duties:

VVIP food surveillance duties are one of the prime responsibilities of APHO, Hyderabad at the Telangana capital. Food Surveillance activities are undertaken for both national and International Heads of States. Food surveillance activities are undertaken for visits of National VVIPs (Inside country and International visits) and International VIPs at the time of their visits to the state capital. International Flights and Domestic flights were undertaken for the VVIP. During the time of International visits procedure adopted for surveillance of food is planned in the coordination meeting with PM security staff. Various activities are as follows:

- a. Sampling of the raw materials from the designated flight kitchen Stores.
- b. Sampling of Water from various areas of designated flight kitchen.
- c. Examination of the Perishable food items.
- d. Sampling and oral testing of prepared food items for instant poison.
- e. Results of raw material and water samples collected are communicated to the respective flight kitchen before cooking process starts for the VIP flight.

6. Surveillance of the Food Outlets:

As per the FSS Act-2006; APHO Hyderabad, Local Health Authority under takes inspection of food outlets operating in the airport premises regularly. Lounges, snack counters and restaurants of establishments, who have contracts for serving food and drinks to the passengers and staff at international airport.

7. Medical and Flight Emergencies:-

A.P.H.O. doctors and paramedics are one of the designated health agency for the purpose of assisting during the time of various flight emergencies and is kept on vigil during the time of all minor/Full emergencies.

GHIAL has contracted the Medical unit of Apollo Medical Services for providing emergency medical services for the passengers and the staff deployed at airport. Medical Unit at airport also arranges ambulance services at the airport for sick travelers.

8. Activities related to vector, food and water:

- a) **Vector Surveillance:** Vector control activities primarily for *Aedes aegypti* mosquito, which is vector of yellow fever disease, is undertaken by Gulf Pest Control Services under GHIAL. APHO staff with the assistance from National vector borne disease control program undertakes periodic monitoring of the vector control activities to ensure that *Aedes aegypti* index is regularly maintained as per the prescribed international norms. National Vector Borne Disease Control Program, Delhi undertakes independent surveys every quarter. On the basis of the monitoring by NVBDCP feedback is given to GHIAL for taking appropriate vector control measures.
- b) **Flight Dis-insection:** surveillance of the aircraft disinfection details is undertaken for all the incoming international aircraft by examination of the General Declaration of Health and passenger manifest submitted by the Crew at the time of arrival to the Airport Health Organization.

9. Sanitary Inspection:

International Health Regulations (World Health Organization) requires regular Sanitary Inspection in and around airport premises. Accordingly International Health Organization undertakes periodic sanitary inspection rounds at Terminal. Sanitary inspectors also assist in Vector surveillance, sanitary inspection of the Food outlets, and drinking water sampling for bacteriological testing by designated laboratory in Hyderabad, for periodic surveillance of drinking water sources. Details were communicated to airport officials for undertaking appropriate measures.

10 Training Activities:

»Immigration Officials

As per the GOI instructions surveillance activities are undertaken primarily by the Immigration officials and then suspects are referred to the APHO, official. Periodic training to the Immigration officials is imparted to orient them about various steps for screening the passengers with regard to Polio, Yellow fever, Ebola and other PHEICs.

»Training for Medical and para-medical staff:

Training activities are being arranged for medical and para-medical staff i.e. field workers training, vector surveillance training, Haj Training etc.

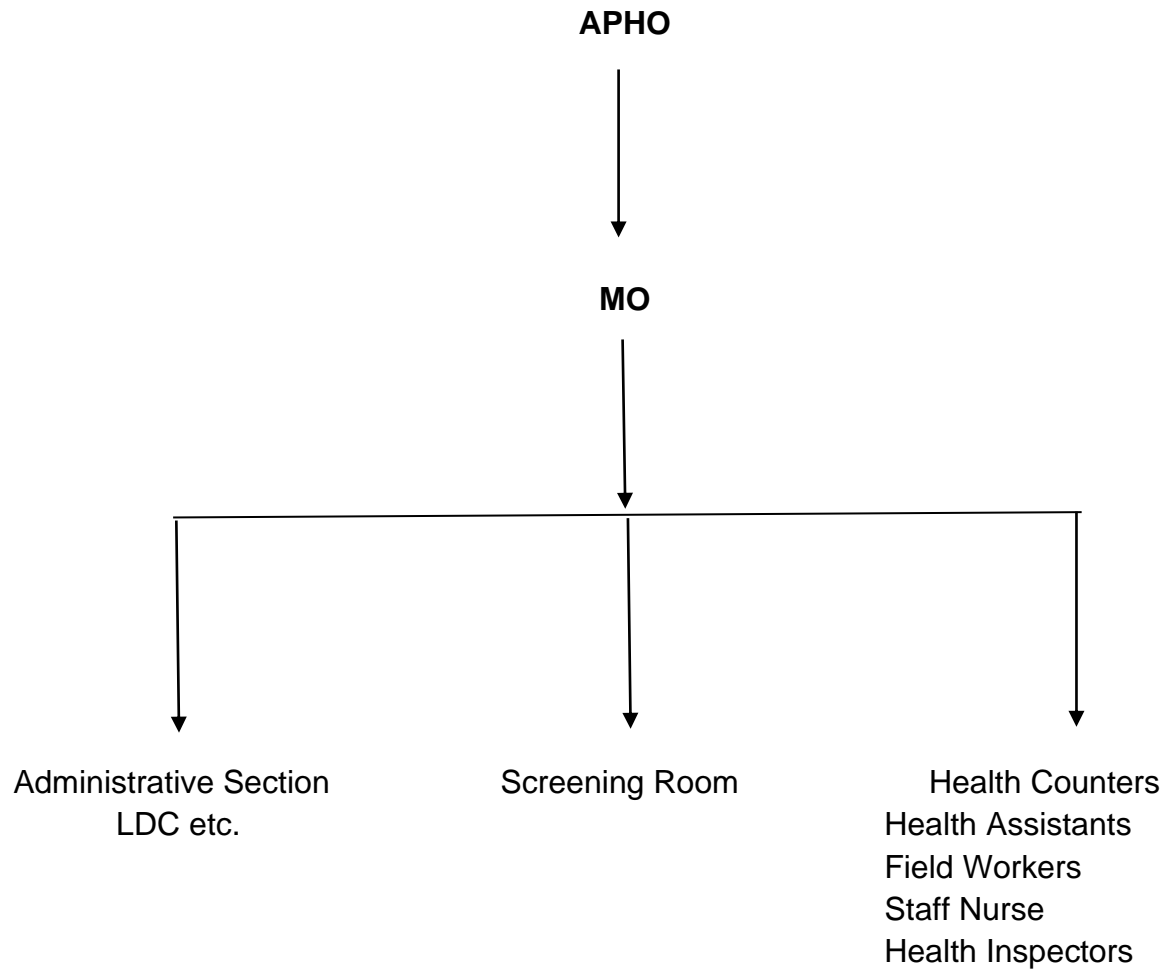
11. EMERGENCY DUTIES

Medical & Flight Emergencies –The APHOs are Public Health Organization and perform the public health related activities at the Airport. Every International Airport has health unit to take care any clinical emergency occurring on board to the passengers or to the staff working at the Airport. In case the emergency is having large number of affected persons then the APHO works along with other control room officers and coordinate with other Government Health facilities for transportation and management of the health services needy persons.

Public Health Emergency of International Importance-Activities during the Public Health Emergencies Out Break e.g. Ebola Virus Disease, Yellow Fever Disease, MERS-CoV & Zika Virus Disease

- Activation of PHECP
- Coordination with other stakeholders.
- Functions as per guidelines for PHEIC.
- Training of stake holders.
- Procurement and Deployment of additional manpower.
- Procurement of material required.
- Screening/ Quarantine/ Isolation/ Lab testing/ Transportation/ Contact tracing
- Coordination with National/state/local agencies.
- Reporting.

ORGANIZATION CHART



1.2: Powers and duties of officers and employees

Roles:- Field Worker (FW) is now uniformly designated at the PoE by integrating various other names they were designated before like rat catcher, fumigation worker etc. Field Worker will carry out the field work as assigned by the Health Officer.

Command Chain:- All Field Workers will be working in coordination and under the supervision of the Health Assistant (HA) and Health Assistants will work under the supervision and orders of the Health Inspectors (HI). The Field Workers, Health Assistants and Health Inspectors will work under the guidance of Airport Medical Officer (AMO). The whole team will then report to the Airport Health Officer (APHO) who will be Commanding Officer of the entire team at the PoE.

Technical Work:- The Field Worker, Health Assistant, Health Inspector, Medical Officer will work at POE on the following activities-

- **Vector Control Measures-** Supervision of Anti-Mosquito, Anti-Rodent Control Measures, Housefly Control measures, Cockroach Control Measures and all other vector measures by relevant agency including application of above measures if required. These includes the preventive measures, surveillance, Control activities, fumigation Health education, follow up measures, vector surveillance charts, specimen collection, sample preparation, labeling, packing, dispatch to laboratory, safe disposal of the vectors, samples, insecticides, pesticides, supervision, training and follow up with the PoE sanitary staff or outsourced sanitary staff. FW will follow all the instructions and guidelines as and when given by the HA/HI/MO. HA/HI will also do all the activities under the directions of MO. MO will be the overall implementing, training and supervising authority.
- **Conveyance Inspections-** The field worker will assist the commanding officers (MO/HI/HA) on the conveyance inspections as and when required and will undertake application of disinsection/decontamination measures under the order of the AHO/CHO.
- **FBOs/Water Safe-** The field worker will assist the Food Outlet inspections carried out by the MO/HI (including sample collection, packaging etc.) under the orders of the Health Officer/Food Safety officer.
- **General-** Cleaning of the officer premises, sanitation, gardening, Emergency duties as needed under APHO instruction, PHEIC related duties assistance during any disasters, and assistance to state Health department during PHEIC.

1.7 Boards, Councils, Committees and other bodies constituted

i) Name of Boards, Council, Committee Composition III, Dates from which constituted

i) A Condemnation Committee was Constituted on 20th April, 2016:-

1.	Dr.Anuradha Medoju	S.R.D.	Chairperson
2.	Dr.Chandrashkekhar M. Gedam	Public Health Specialist	Member
3.	Dr. Vasntha	Medical Officer	Member
4.	Sri.Y.Satyanarayana	Stenographer	Member
5.	Sri.Shaik Ibrahim	Upper Division Clerk	Member
6.	B.Rajeshwari	Lower Division Clerk	Member

2. An Expert Committee was constituted on 01st July, 2019 as per the D.G.H.S. Office Memorandum No. 27th June, 2019 for identification of posts suitable for persons with benchmark disabilities in pursuance of the provisions made in Rights of Persons with Disabilities Act, 2016. The committee comprises of the following:-

1.	Dr.Anuradha Medou	Senior Regional Director, ROHFW, Hyderabad	Chair person
2.	Dr.ChandrashekharM.Gedam	Public Health Assistant, ROHFW, Hyderabad	Member
3.	Dr.Vasantha	Medical Officer, APHO, HYDERABAD	Member

3. A revised Purchase Committee to procure store articles for RHO and APHO, Hyderabad was revised on 02nd January, 2018. The following were the members:-

1.	Dr.Anuradha Medou	Senior Regional Director, ROHFW, Hyderabad	Chair person
2.	Dr.ChandrashekharM.Gedam	Public Health Assistant, ROHFW, Hyderabad	Member
3.	Dr.Ravindra P.	Medical Officer, ROHFW, HYDERABAD	Member
4.	Dr Vasantha	Medical Officer, APHO, HYDERABAD	Member
4.	GNLS.Jyothi	UDC	Member
5.	B.Rajeshwari	Lower Division Clerk	Member

4). DPC was not conducted in APHO as only Medical Officers are the regular employees in APHO.

1.8 Directory of Officers and Employees of Airport Health Organisation, Hyderabad

Sl.No	Name	Designation	Contact Number	E-mail ID
1	Dr.Anuradha Medoju	SRD & Chief of APHO for Andhra Pradesh & Telangana	9948097572	anu2radha@gmail.com
2	Dr.Gulipilli Vasantha Kumari	Medical Officer	9493434755	g.vassu9@gmail.com
3	Dr.M.Jyotsna	Medical Officer	9441937866	jyotsna.mandadi@gmail.com
4	Dr.(Mrs) Pavani Kommu	Medical Officer	9652033370	pavanikommu16@gmail.com

MONTHLY REMUNERATION RECEIVED BY OFFICERS INCLUDING SYSTEM OF COMPENSATION

Airport Health Office, Hyderabad attached to ROHFW, Hyderabad.

List of employees with Gross monthly remuneration

S.No.	Name	Designation	Gross monthly Salary (in Rs.)
1.	Dr.Vasantha Kumari.G	Medical Officer	Rs.95,839/-
2.	Dr.M.Jyotsna	Medical Officer	Rs.96,462/-
3.	Dr.Pavani Kommu	Medical Officer	Rs.1,10,742/-

Outsource staff from Eagle Security & Personnel Service to Airport Health Office, Hyderabad attached to ROHFW, Hyderabad.

S.No.	Name	Designation	Gross monthly Salary (in Rs.)
1.	Dr.L.Sudheer Kumar	Medical Officer	Rs.56,100
2.	Dr.M.Pavani	F.S.O.	Rs.35,400/-
3.	J.Venkateshwar Rao	Health Inspector	Rs.35,400/-
4.	A.Prabab Reddy	Health Inspector	Rs.35,400/-
5.	Sri.V.Vinay	Health Assistant	Rs.19,900/-
6.	P.Satyanarayana	Health Assistant	Rs.19,900/-
7.	P Vineela	Staff Nurse	Rs.35,400/-
8.	Sri.B.Veera Kumar	L.D.C.	Rs.19,900/-
9.	C.Prabhakar	Field Worker	Rs.18,000/-
10.	Sujeet Kumar	Field Worker	Rs.18,000/-
11.	M.Manikant	Field Worker	Rs.18,000/-
12.	G.Hari Krishna	Field Worker	Rs.18,000/-
13.	CH.Raju	Field Worker	Rs.18,000/-
14.	B.Rama Krishna	Field Worker	Rs.18,000/-
15.	G.Regal Babu	Field Worker	Rs.18,000/-

Budget and Programme:-

2.1 Budget allocated to each agency including all plans proposed expenditure and reports on disbursements made etc.

Details for

(ii) Total Budget for public authority (ii) Budget for each agency and Plan & Programme

iii. Proposed expenditures (iv) Revised budget for each agency, if any.

Budget details of 2020 – 2021

S.No.	Particulars	APHO, Hyderabad (Head :-M.H. 2210)
1.	Total budget (in Rs.)	1,07,10,000
2.	Proposed Expenditure	1,07,10,000
3.	R.E.	1,05,10,000

Details of RTI applications received during the year 2019 & 2020 are furnished for point

4.5 Such other information as may be prescribed under section 4(i)(b)(xvii)

(ii) Details of applications received under RTI and information provided

Sl.No.	Name of RTI applicant	Cheque/DD/MO/PO Number & Date	Date of Receipt of Application	Date of Disposal of Information	Information Provides
1	Sh.Teki Pranavi Chengalva	46F 788935	04/02/2019	12/02/2019	Requisite information provided to applicant
2	Sh.Kanhaiya	Applications received through DGHS	05/02/2019	01/03/2019	
3	Sh.Vicky Kachhap		24/04/2019	06/05/2019	
4	Sh.Sharan		22/04/2019	08/05/2019	
5	Sh.S.Nagesh Kumar		08/11/2019	18/11/2019	
6	Sh.S.Nagesh Kumar		12/12/2019	13/12/2019	
7	Sh.Akula Ashok Kumar		29/01/2020	19/02/2020	
8	Sh.Sampath Panchala		29/01/2020	19/02/2020	
9	Sh.A.M.Jeeva		07/02/2020	19/02/2020	
10	Sh.Nikhilesh Bhowmik		19/02/2020	24/02/2020	
11	Sh.Dipanshu Singh		31/07/2020	31/08/2020	
12	Sh.T.Jayakumar		08/09/2020	17/09/2020	
13	Sh.Rohit Singh Parmar		04/09/2020	17/09/2020	
14	Sh.T.Jayakumar		01/09/2020	17/09/2020	
15	Sh.Rishi Kumar		02/09/2020	17/09/2020	
16	Sh.Jarnail Singh		08/09/2020	07/10/2020	