



सत्यमेव जयते

GOVERNMENT OF INDIA
AIRPORT HEALTH ORGANIZATION
NEAR TOLL BARRIER, MAHIPALPUR, IGI AIRPORT
DELHI – 110037
Tel. No.–011-25655081

E-mail –aphodelofficial@gmail.com

TENDER DOCUMENT

FOR

“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”

Tender Number: I-12/2021/APHODEL Dated 14.08.2021

Price Rs. 500.00

Background:-“The Airport Health Organizations, Port Health Organizations and Land Border Quarantine Centres all over the country have been designated as Point of Entries by the Ministry of Health & Family Welfare, Govt. of India and these Point of Entries are functioning as subordinate office of the Directorate General Health Services or under the Regional Office of Health and Family Welfare (ROHFW) of Ministry of Health & Family Welfare, Govt. of India”.

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PART-I

SALE DETAILS

TECHNICAL BID DOCUMENT

FOR

“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”

M/s

.....
..... Received Rs.500/-
(Five Hundred Only) including service tax towards the cost of Tender Document.
(Cost of Tender Document is exempted for MSME/ NSIC registered agencies)

Document as per the details given below:

Demand Draft No.Dated.....

Name of the Bank:Branch:

E- MAIL ID OF THE BIDDER TO WHICH ALL COMMUNICATION FROM THE OFFICE OF AIRPORT HEALTH OFFER, DELHI HAS TO BE SEND.....



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GOVERNMENT OF INDIA
AIRPORT HEALTH ORGANIZATION
DELHI – 110037
Tel. No.– 011-25655081
Fax- 01125655079
E-mail –aphodelofficial@gmail.com

Tender Number: I-12/2021/APHODEL Dated 14.08.2021

Notice inviting tender for

“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”

TENDER NOTICE for “Outsourcing of manpower for strengthening of existing Airport Health Organizations (APHOs)/Port Health Organizations (PHOs)/Land Border Quarantine Centres (LBQCs) and establishment of new units all over India” as per the Section VI & VI (A) attached herewith by the office of the Airport Health Officer, Airport Health Organization, Delhi on behalf of the president of India invites tender in two BID system from qualified firms as per the below mentioned schedule:-

SCHEDULE TO TENDER

Sl. No.	Activity description	Schedule
1.	Tender No	Tender Number: I-12/2021/APHODEL Dated 14.08.2021
2.	Sale of tender documents	14th August, 2021 onwards
3.	Pre-Bid Meeting	23.08.2021 at 11.00 Hrs.
4.	Time and last date of depositing / Bid	on or before 1100 Hrs. On 13.09.2021.
5.	Time and date of opening of technical Bid	13.09.2021 at 1200 Hrs
6.	Time and date of opening of financial bid	13.09.2021 at 1500 Hrs.
7.	Minimum validity of Tender offer	90 days from the date of opening. Successful bidder will be intimated with in the stipulated period.
8.	Services to be offered	“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”(Section VI & VI (A)
9.	Estimated cost of tenders (INR)	12.5 Crore (Rs.Twelve and half Crore only)
10.	Amount of EMD to be deposited (2.5 % of the cost of tender) (INR)	3125000 (Rs. Thirty One Lakh Twenty Five Thousand only)
11.	Duration of contract	One year from the date of award of contract. However the same may be further extended as per the ministry of health order/guidelines and the bidder is willing to continue with same terms and conditions.
12.	Cost of Bid document	Rs.500 (Exemption criteria applied)

Section I

Instruction to the Bidders

1. Demand draft for an amount of Rs. 500 (non-refundable). From nationalised/ scheduled bank drawn in favour of "Airport Health Officer, Delhi", payable at Delhi has to be submitted along with tender towards tender document fee failing which the Tender Bid will be rejected. Bidders are requested to write their name and full address at the back of the bank draft/ bankers cheque submitted. **This Cost of Rs. 500/- for Tender Document is exempted for MSME/ NSIC registered agencies.**
2. The applicant has to deposit earnest money (EMD) of Rs. 3125000/- in the form of demand draft/ pay order from scheduled / Nationalised bank drawn in favour Airport Health Officer, Delhi payable at Delhi. The aforesaid DDs/ pay orders towards cost for tender documents and EMD should be submitted to the tender inviting authority. i.e., Airport Health Officer, Delhi along with the tender document.
3. The DD towards the cost of tender document and that towards the earnest money deposit should bear the date after the date of advertisement of this tender.

Sd/-

Airport Health Officer
Airport Health Organization
Delhi

SECTION- II

BID FORM

Photograph
of tender/
authorized
signatory
holding power
of attorney

Tender Number: I-12/2021/APHODEL Dated 14.08.2021

To

Airport Health Officer
Airport Health Organization
Delhi

Dear Sir,

Having examined the conditions of contract and specification including addenda Nos.....the receipt of which is hereby duly acknowledged, we, undersigned, offer to undertake **“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”** as per the Section VI & VI (A) (here By attached), which is not modified or corrected by me in conformity with the schedule of works, conditions of contract attached herewith and made part of this Bid.

1. We undertake if our Bid is accepted, we will execute the services in accordance with specifications, time limits & terms and conditions stipulated in the tender document.
2. If our Bid is accepted, we will obtain the performance guarantees of scheduled Bank for a sum (together with Bid Security /EMD) @ 5% of the contract value for the due performance of the contract.
3. We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

(Continued in page 2)

5. We understand that you are not bound to accept the lowest or any bid, you may receive.
6. We have enclosed herewith a DD for a sum of Rs. _____ towards bid security

EMD particulars

D.D.No.,.....Dated.....

(Bid Security)

Name of the Bank:.....Branch:.....

Dated thisday of..... (The year)

Signature of Authorized Signatory.....

In capacity of

Duly authorized to sign the bid for and on behalf of

Witness.....

Signature.....

Address.....

SECTION-III
Bidders profile & certificates

1.	Name of Tendering Company/ Firm/Agency(Attach certificate of registration) Type of Firm i.e. proprietorship/ partnership or company registered under company Act 1956	
2.	Type of firm i.e. proprietorship/ partnership or company resisted under company Act 1956	
3.	Name of the proprietor / Director of company/ firm/ agency	
4.	Full Address of Reg. office with telephone No., FAX No. &E-Mail	
5.	Full Address of operating /Branch office with telephone No., FAX No. &E-Mail	
6.	PAN/ GIR/ TAN NO (Attached by self-attested copy)	
7.	GST Registration No. (Attached by self-attested copy)	
8.	E.P.F. Registration No. (Attached by self-attested copy)	
9.	E.S.I Registration No. (Attached by self-attested copy)	

10. Self. Attested copy of experience certificate / certificates issued by the competent authority for the satisfactory work carried out in outsourcing office staff or job of similar nature to Central/State Government/ Public sector/ Banks during last three years. The summary of that can be tabulated in the given format in chronological order

SN	Details of client along with address, telephone and FAX numbers	Amount contract (Rs. Lacs)	Experience certificate for the period from and to	
			From	To
1.				
2.				
3.				

(If the space provided is insufficient, a separate sheet may be attached)

11. Additional information, if any (Attach separate sheet, if required)

Signature of authorized person

Date:

Name:

Place:

Seal:

CERTIFICATE

(PERFORMA FOR NO NEAR RELATIVE (S) OF THE CONTRACTOR WORKING IN MINISTRY OF HEALTH AND FAMILY WELFARE)

(To be executed on Rs.100/- Stamp paper & attested by public Notary/Executive Magistrate by the bidder)

I..... S/O Shri.....
.....

.....
R/o.....

Hereby certify that none of my relative (s) as defined in the tender document is/ are employed in Ministry of Health And Family Welfare as per details given below. In case at any stage, it is found that the information given by me is false/incorrect, Airport Health Officer, Delhi shall have the absolute right to take any action as deemed fit, without any prior intimation to me

Signature of the tenderer with seal

The near relative (s) means:

- a) Members of a Hindu Undivided family;
- b) They are husband and wife
- c) The one is related to the other in manner as father, mother, son(s) & son's wife (daughter-in-law), Daughter (s) & daughter's husband (son-in-law) brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law)

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the directors of the company or company secretary on behalf of all directors). Any breach of these condition by the company or firm or any other person, the tender will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. Airport Health Organization, Delhi will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Signature of the tenderer with seal

CERTIFICATE

DECLARATION FOR NON TAMPERING OF TENDER DOCUMENT

I / We /Proprietor/ Partner(s)/ Director(s) of M/s....., hereby declare

that I / We have not tampered the tender document issued vide TENDER NO.

Number: I-12/2021/APHODEL Dated 14.08.2021

Signature -----

Name-----

Name & address of the firm: -----

CERTIFICATE

**DECLARATION REGARDING BLACKLISTING/NON-BLACKLISTING
FROM TAKING IN GOVT.TENDER BY Ministry of Health/GOVT.DEPT**

**(To be executed on Rs.100/- Stamp paper & attested by public Notary/Executive Magistrate by
the bidder)**

I / We Proprietor/ Partner(s)/ Director(S) of M/S..... hereby declare that
the firm/company namely M/S.....
..... has not been blacklisted or debarred in the past by
Ministry of Health or any other Government organization from taking part in Government tenders.

Or

I /We Proprietor/ Partner(s)/Director(s) of M/S..... hereby declare
that the firm/company namely M/S.....
.....was blacklisted or debarred by Ministry of Health or any other
Government Department from taking part in the Government tenders of the period of.....
years w.e.f..... The period is over on..... and now the firm/company
is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender/contract will be
rejected/cancelled by Airport Health Officer, Delhi and EMD/SD shall be forfeited.

In addition to the above Airport Health Officer, Airport Health Organization, Delhi will not be
responsible to pay the outstanding bills for any employees posted by the Bidder at any Point of
Entries (APHO, PHO/ LBQC).

Signature

Name

Capacity in which as signed:

Name & address of the firm:

.....

Seal of the firm should be Affixed

Date:

Signature of Bidder with seal

CERTIFICATE

PRE RECEIPT FOR REFUND OF EARNEST MONEY

Received with thanks from Airport Health Officer, Airport Health Organization, Delhi a sum of Rs. ---
-----/- (Rs.....) only,

Towards refund of Earnest Money Deposit paid in respect of Tender for **“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”**

Tender Number: I-12/2021/APHODEL Dated 14.08.2021

Date:

signature of Bidder

(On one rupee revenue stamp)

Place:

(Note: Earnest Money will be returned to unsuccessful Bidder only after finalization/completion of the tender)

Name & Address:

.....

CERTIFICATE

LETTER OF AUTHORISATION FOR ATTENDING THE OFFICE

**(Must be submitted to O/o Airport Health Officer, Airport Health Organization,
Delhi- 110037 on or before date of bid opening)**

**To
Airport Health Officer,
Airport Health Organization,
Delhi-110037**

Sir,

**Sub: Authorization for attending the office on _____(date) for the Tender
_____**

**Following person is authorized to attend the office for the tender mentioned above on behalf
of _____ (Bidder).**

Name of the Representative.....

Specimen Signature

1. _____

Signature of the Bidder

**(Maximum one representative will be permitted to attend the office. Permission for entry to the office
may be refused in case authorization as prescribed above is not received.)**

**SECTION IV
INSTRUCTION TO BIDDERS**

1. GENERAL

1.1 The Tenderer must read carefully all the terms, conditions and specifications before filling up the tender schedule and his financial bid. The tender shall be bound by all terms, conditions and specifications as detailed in this tender document. The tenderers who are confident of executing the contract in time by employing the required manpower need only participate in this tender.

1.2 In respect of the matters pertaining to this contract, tenderer shall not directly or indirectly bring or attempt to bring any political or outside influences or intervention through any association, union or organization. All disputes, differences, clarifications etc. arising out of this contract will be represented by tenderer himself or by legal representative at Delhi only.

1.3 The Tenderer shall be bound by all terms, conditions and specifications as detailed in this tender document.

1.4 It may be noted that the tender notice is only for fixing a contract and shall not be construed as invitation to bid for providing the job i.e. there is no guarantee for award of work without assigning any reason whatsoever may be.

1.5 Any tenderer participating in this tender should make sure that he will be able to carry out the work in contract.

1.6 It is implied that the tenderer has obtained all necessary information's directly or indirectly affecting the contract such as legal stipulation, possible delays and hindrance or interference in executing the contract and has satisfied him/her before making the offer. Unexpected difficulties or expenses shall NOT be considered excuses for difficulties in performing the contract. The rate quoted should take all factors into consideration.

1.7 The tenderer acknowledges that he assumes all risks contingent upon the nature of the contract to be actually encountered by him in executing the contract, even though such actual conditions may result in the tenderer performing more or less work than that originally anticipated.

1.8 The tenderers who are confident of executing the contract in time by employing the required manpower should only participate in this tender offer.

1.9 The tender schedule shall be read in conjunction with specifications, general instructions, special terms and conditions, **conditions of contract and additional conditions along with the annexures attach with tender.** The tenderer shall be deemed to have carefully examined all the documents .It is further understood and agreed that the tenderer by careful examination satisfied him with the terms and conditions of the tender document.

1.10 The NUMBER OF POSTS indicated in tender may increase or decrease in each category AS PER THE FINAL DECISIONS/DIRECTIONS OF MINISTRY OF HEALTH AND FAMILY WELFARE/ DIRECTORATE GENERAL OF HEALTH SERVICES / concerned AIRPORT HEALTH ORGANISATION, PORT HEALTH ORGANIZATION & LAND BORDER QUARANTINE CENTRE and the estimated cost of tender may vary +_ 25%. As these above mentioned posts are spread all over the country, the actual number of required manpower will be provided by the respective Point of Entries (AIRPORT HEALTH ORGANIZATION, PORT HEALTH ORGANIZATION & LAND BORDER QUARANTINE CENTRE- existing & upcoming Units) alongwith the duration of requirement of their services. Hence, the estimated cost of tender has been calculated taking into account that 50% of the total vacancy will may be required in the present contract period with varying period of actual requirement. Tenderer must ensure their capability to provide services of the manpower at various Point of Entries all over the country prior to bidding.

1.11 The tender shall contain the name, addresses of residence and place of business of tenderer and shall be signed by the tenderer with his usual signature. Partnership firms shall furnish full name and addresses, in case of authorised representative signs it in that behalf shall accompany the tender, "power of attorney" duly attested by public notary must be submitted. In case of partnership firm, self-attested true copy of partnership deed must be submitted along with the tender. Similarly, in case of company the self-attested copy of memorandum of Article & Association.

1.12 Interest shall not be payable on the Earnest Money deposit.

1.13 The Earnest Money of successful tenderer will be adjusted towards security deposit. The security deposits of unsuccessful tenderer will be refunded without interest within reasonable time after final decision of tender, normally within six months from the date of opening tenders.

2. DEFINITIONS:

2.1. The CONTRACT means the documents forming the tender, Section VI & VI (A) which gives the details of staffs to be outsource by the bidder and acceptance thereof and the formal agreement executed between AIRPORT HEALTH OFFICER, DELHI and the CONTRACTOR together with the documents referred to therein including TENDER NOTICE, GENERAL INSTRUCTIONS, GENERAL CONDITIONS, CONDITIONS OF CONTRACT, ADDITIONAL CONDITIONS, TENDER SCHEDULE, instructions issued from time to time by the competent Authority and all these documents taken together shall be deemed to form one contract and shall be complimentary to one another

2.2 In the CONTRACT, the following expressions shall unless where the context otherwise required, have the meaning hereby respectively assigned to them:

The expression "WORKS" or "WORK" shall unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent and whether original, altered, substituted or additional

The "COMPETENT AUTHORITY" MEANS AIRPORT HEALTH OFFICER, DELHI

3. ELIGIBLE BIDDERS:

- a) Bidder must be a firm/ agency/ company that should be registered with appropriate authorities and attested copy of **registration** may be attached
- b) Bidder must have **GST registration certificate** issued by competent authority.
- c) Bidder must have **EPF and ESI registration** with competent authority.
- d) Bidder must have **PAN/ TAN/ GIR Card**
- e) **Bidder should have at least one year (in part or full) Experience and work executed amounting to at least Rs 50,00000 in one year during last three years in central Govt./ State Govt. /PSU / Nationalized BANKS in OUTSOURCING.**
- f) **Bidder should have previous year income tax return certificate**
- g) **"No near relative" of the bidder firm / company be working/ employed in Ministry of Health.**

4. COST OF BIDDING

Bidders shall bear all costs associated with the preparation and submission of the bid and the cost incurred for identify the required staff to be **"Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India"**.

The AIRPORT HEALTH OFFICER, DELHI will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

5. THE BID DOCUMENTS

The Bid Documents include:

- o Notice Inviting Tender
- o Bid Form
- o Tenderers Profile & certificates
- o Instructions to Bidder
- o General Conditions of Contract
- o Specifications & MANPOWER TO BE OUTSOURCED AS SECTION VI&VI (A)
- o Agreement Format
- o Performance Security Bond Form
- o Check list for Bidders
- o Financial Bid Form

Bidders are expected to examine all instruction, forms, terms and condition in the Bid documents. Failure to furnish all information required as per the Bid documents or submission of bids not

substantially responsive to the bid documents in every respect will be at the bidder's risk and may result in rejection of the bid.

6. CLARIFICATION OF BID DOCUMENTS (PRE BID MEETING)

- a. Bidders requiring any clarification on the Bid documents shall notify the AIRPORT HEALTH OFFICER, DELHI in writing or at the Officer's mailing address indicated in the invitation of bid before the pre bid meeting or in the pre bid meeting which will be held at AIRPORT HEALTH ORGANISATION, DELHI. AIRPORT HEALTH OFFICER, AIRPORT HEALTH ORGANISATION, DELHI shall respond via email preferably in writing to any request for the clarification of the Bid Documents which he receives before pre bid meeting and amendment in the tender document, if any. Clarifications sought for by the bidders, if any and clarification by the AIRPORT HEALTH OFFICER, DELHI will be discussed with all the prospective bidders in the proposed pre bid meeting.
- b. The clarifications made as above shall form part of the Bid documents and will be treated as amendment to the Bid document.

7. AMENDMENT OF BID DOCUMENTS

- a. At any time prior to the date of submission of Bids, AIRPORT HEALTH ORGANISATION, DELHI may for any reason, whether on its own initiative or in response to any clarification received from a bidder, shall modify bid documents by amendments and the same will be posted on the website - 'dghs.gov.in' or 'ihrpoe.co.in' for information and further needful by ALL BIDDERS.
- b. In order to afford prospective bidders a reasonable time to take the amendment into account in preparing their bids, the AIRPORT HEALTH ORGANISATION, DELHI may, at its discretion, shall extend the dead line for the submission of bids suitably.

8. DOCUMENTS COMPRISING THE BID

The Bid prepared by the Bidder shall comprise the following components:-

- a. Documentary evidences in accordance with clause 3&11 that the bidder is eligible and is qualified to perform the contract if his bid is accepted.
- b. Bid security furnished in accordance with clause 12.
- c. Bid form, tenderers profile with certificate and financial Bid completed in accordance with section II, III, IX& X.

9. BID FORM

The Bidder shall complete the Bid form (section II), tenderers profile with certificate (section III) and prices as per financial Bid form (part-II, section X), furnished in the bid documents, indicating the services to be carried out, and brief description of the services.

10. BID PRICES

BID PRICE WILL BE THE SERVICE CHARGE/ MANAGEMENT FEE (IN PERCENTAGE OF THE TOTAL VALUE OF THE COST OF THE SERVICES TO BE PROVIDED i.e. service charge will be calculated on the total value of salary paid to the outsourced staff) THAT THE BIDDER WILL BE SUBMITTING FOR PROVIDING THE MANPOWER AS PER SECTION VI& VI (A).LOWEST SERVICE CHARGE QUOTING BIDDER WILL BE SELECTED DEPENDING ON THE CRITERIAS MENTIONED IN THE TENDER FORM. IF THE BIDDER IS NOT QUALIFIED AFTER SCRUTINY OF THE TECHNICAL BID EVEN IF HIS/HER BID PRICE IS LOWEST, HE/SHE SHALL NOT BE CONSIDERED. AUTHORITY FOR TAKING THIS DECISION REST ON TENDER EVALUATION COMMITTEE CONSTITUTED UNDER THE CHAIRMANSHIP OF AIRPORT HEALTH OFFICER, DELHI AND SHALL BE BINDING.

11. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATION

The following documents must be submitted along with tender document, any tenderer submitting Bid without document those specified below, is liable to be summarily rejected.

- I. Tenderer's profile duly filled as per section III.
- II. Bidder must be a firm/agency/company that should be registered with appropriate authority and self-attested copy of registration may be attached.
- III. Bidder must have GST registration number issued by competent authority.
- IV. Bidder should have EPF and ESI registration with competent authority.
- V. Bidder must have PAN/TAN/GIR Card
- VI. Self-attested copy of experience certificate of at least one year (in part or full) experience And work executed amounting to **at least rupees 50 Lakh/-** in one year during last 3 year in central Govt./State Govt./PSU/Bank in similar work of outsourcing as described in section V. the certificate should be issued by the head of office.
- VII. Bidder should have last three years income tax return certificate.
- VIII. Certificate of "No near relative" of bidder firm/company be working/employed MINISTRY OF HEALTH to be executed on Rs.100/- Stamp paper & Self attested by public notary/executive magistrate by the bidder.
- X. declaration towards Non-tampering of tender document.
- XI. Self-attested copy of partnership deed or affidavit in original regarding sole proprietorship in case of proprietorship firm / memorandum of associations / articles as applicable
- XII. Bidder profile duly filled and signed as per section III.
- XIII. All the tender document pages should be stamped and signed.
- XIV. Original "power of attorney " in case person other than the tenderer has signed tender documents .

12. BID SECURITY / EARNEST MONEY DEPOSIT (EMD)

a. Earnest money (2.5% of the estimated annual cost of outsourcing) shall be paid by demand draft drawn on any nationalized or scheduled bank drawn in favour of AIRPORT HEALTH OFFICER, DELHI payable at DELHI as mentioned in the notice inviting tender. Earnest money in cash or in the form of cheque or any other form will not be accepted.

b.Exemption from Earnest Money Deposit:-

- Micro and Small Enterprises (MSEs) – registered with District Industries Centres or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, and further amendments for goods produced and service rendered –shall be issued Tender Documents free of cost and shall be exempted from paying Earnest Money Deposit (EMD).

Document Required for Availing Exemption of EMD Amount for NSIC/ MSEs-

- i) MSMEs, which are specified by the Ministry of Micro, Small and Medium Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing/Service

Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).

- ii) The certificate with monetary limit indicated should be valid on the scheduled date/Extended date of submission of tender. Certificates without monetary limit will not be considered.
- iii) The items of Product/Services mentioned under NSIC certificate should be the same or similar to the tendered items(Schedule of items of Tendered).
- iv) The monetary limit stipulated in the certificate of MSMEs/NSIC should be equal or more than the value of work in hand awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemptions.
- v) If monetary limit is less than the value of work in hand awarded under MSME/NSIC benefits during the financial year plus estimated cost of this tender, they should obtain "Competency Certificate" from NSIC for participating in this tender as well as to avail MSME benefits.

c. Interest shall NOT be payable on the bid security/earnest money deposit.

d. The successful bidders bid security / EMD shall be converted as part of performance security (security deposit) (or) in case performance bank guarantee is furnished for the full amount towards performance security (5% of the value of contract), the Bid security will be discharged up on the bidders acceptance of the contract Bid security / earnest money of the unsuccessful full tenderer will be refunded without interest within reasonable time after final decision of the tender, normally within 6 months from the date of opening of tenderers.

e. The Bid security is required to AIRPORT HEALTH OFFICER, DELHI against the risk of bidder's conduct, which would warrant forfeiture of bid security pursuant to clause 12.f.

f. A bid (Tender) not accompanied by the bid security shall be rejected by the AIRPORT HEALTH OFFICER, DELHI as being non responsive at the Bid opening stage itself.

g. Bid security (EMD) will be forfeited and the acceptance of the tender will be re considered or revoked or cancelled at the discretion of AIRPORT HEALTH OFFICER, DELHI which will not amount to imposing of penalty-

i. If the bidder withdraws his bid after the bids have been opened.

ii. If the bidder fails to execute the agreement or fails to remit the required security deposit (performance bank guarantee) within 7 working days of being called upon to do so.

13. PERIOD OF VALIDITY OF BID.

The tender submitted by tenderer will remain valid for acceptance for a period of 90 days from the date of opening of the tender. **Tenderer shall not be entitled during this period of 90 days, without the consent in writing of Airport Health Officer, Delhi to revoke or cancel his tender or to vary the tender submitted or in terms thereof. The AIRPORT HEALTH OFFICER, DELHI shall communicate the acceptance of tender to the successful tenderer (s). Due to administrative reasons, extension of the time period, if requested by the AIRPORT HEALTH OFFICER, DELHI in writing, the tenderer shall accede to such request for extension and communicate his acceptance to the AIRPORT HEALTH OFFICER, DELHI in writing.**

14. SUBMISSION OF BIDS

Method of preparation of bid:-

(a) FINANCIAL BID: WILL BE THE SERVICE CHARGE/ MANAGEMENT FEE (IN RATE OF PERCENTAGE OF THE TOTAL COST FOR THE SERVICES OF MANPOWER WHICH WILL BE PROVIDED) THAT THE BIDDER REQUIRES FOR PROVIDING THE STAFFS FOR VARIOUS POINT OF ENTRIES (AIRPORT HEALTH ORGANIZATION, PORT HEALTH ORGANIZATION, LAND BORDER QUARANTINE CENTRE -existing & upcoming

Units) ALL OVER INDIA. AS PER THE QUALIFICATION/AGE CRITERIA SPECIFIED IN THE SECTION VI & VI (A) ATTACHED AND HEREINAFTER GIVEN TO ALL BIDDERS ALONG WITH THE TENDER DOCUMENT. The contractor needs to quote only the service charge to be claimed. The contractor shall be responsible for providing all statutory benefit to the personal employed by him like EPF, ESI etc., as applicable. THE WAGES AS SPECIFIED IN SECTION VI & VI (A) FOR EACH CATEGORY WILL BE PAID AS SINGLE PAYMENT ADDING THE SERVICE CHARGES AND DEDUCTING THE SERVICE TAXES AND OTHER TAXES WHICH IS BOUND BY THE BIDDER TO BE PAID AS PER GOVERNMENT OF INDIA RULES.

WHILE QUOTING THE FINANCIAL BID FOLLOWING CONDITIONS SHOULD BE READ AND DEEMED BOUND BY THE BIDDER.

1. AFTER AWARDING THE TENDER WITH IN TWO WEEKS OF TIME FROM THE DATE OF AWARD, BIDDER SHALL ARRANGE THE STAFF AT VARIOUS POINTS OF ENTRIES (AIRPORT HEALTH ORGANISATION, PORT HEALTH ORGANIZATION, LAND BORDER QUARANTINE CENTRE) LOCATED ALL OVER INDIA AS STIPULATED IN THE SECTION VI - A SPECIFICALLY AS PER THE DEMAND PLACED BY THE RESPECTIVE POINTS OF ENTRIES (AIRPORT HEALTH ORGANISATION, PORT HEALTH ORGANIZATION, LAND BORDER QUARANTINE CENTRE) FOR EVALUATION AND POSTING BY THE RESPECTIVE POINTS OF ENTRIES IN CONSULTATION WITH RESPECTIVE AIRPORT HEALTH OFFICER, PORT HEALTH OFFICER, LAND BORDER QUARANTINE CENTRE INCHARGE.
2. FOR EACH POST, MINIMUM THREE CANDIDATES SHOULD BE BROUGHT BY THE BIDDER. i.e FOR TWO POST OF STAFF NURSES SIX CANDIDATES SHOULD BE AVAILABLE FOR SELECTION VICE VERSA. SELECTION MADE WILL BE FINAL AND BINDING. A WAITING LIST WILL BE MADE FROM THE IDENTIFIED CANDIDATES WHO IF FOUND TO BE FIT FOR THE POSTS AND THE SAME CAN BE USED FOR FILLING THE POST IN FUTURE DURING THE ONE YEAR CONTRACT PERIOD OF THE BIDDER. PREFERENCE SHOULD BE GIVEN TO THE LOCAL CANDIDATES.
3. DATE OF SELECTION OF THE CANDIDATES PRESCRIBED IN CLAUSE (2) WILL BE FINALISED BY THE RESPECTIVE AIRPORT HEALTH OFFICER, PORT HEALTH OFFICER, LAND BORDER QUARANTINE CENTRE INCHARGE.
4. IF THE CONCERNED AIRPORT HEALTH OFFICER/ PORT HEALTH OFFICER/ LAND BORDER QUARANTINE CENTRE INCHARGE FINDS THE SELECTED CANDIDATES IN HIS/HER SERVICE PERIOD AT RESPECTIVE POINTS OF ENTRIES THAT HIS/HER PERFORMANCE IS NOT SATISFACTORY IT WILL BE INTIMATED TO THE OUTSOURCING AGENCY VIA E-MAIL FOR RECTIFICATION/ SUBSTITUTION.
5. ON RECEIVING THE INTIMATION HE/SHE SHOULD BE TERMINATED FROM THE SERVICE AT RESPECTIVE POINT OF ENTRY WITHIN 24 HRS AND SHOULD BE REPLACED FROM THE WAITING LIST OR NECESSARY CANDIDATES SHOULD BE MADE AVAILABLE FOR SELECTION IN A DATE PROPOSED AS PER THE SELECTION CRITERIA AS BRIFED ABOVE WITHOUT AFFECTING THE FUNCTIONS OF CONCERNED POINT OF ENTRY.
6. REQUIRED FINANCIAL OBLIGATIONS LIKE PAPER ADVERTISEMENT FOR IDENTIFYING MANPOWER FOR THE POST WILL BE THE SOLE RESPONSIBILITY OF THE BIDDER. THE CONCERNED AIRPORT HEALTH OFFICER/ PORT HEALTH OFFICER/ LAND BORDER QUARANTINE CENTRE INCHARGE WILL NOT BE RESPONSIBLE FOR THE SAME. WHILE ARRIVING AT THE SERVICE CHARGES, THE REQUISITE AMOUNTS AND ANY OTHER CHARGES WHICH MAY BE INCURRED BY THE BIDDER IN THIS PROCESS SHALL BE CONSIDERED AND THE SAME WILL BE SOLE RESPONSIBILITY OF THE BIDDER.
7. THE SALARY PROPOSED FOR EACH CANDIDATE IN SECTION VI IS PROPOSED BY THE MINISTRY OF HEALTH AND FAMILY WELFARE AND THE SAME SHOULD BE PAID WITHOUT ANY DEDUCTION IN THE BANK ACCOUNT OF THE RESPECTIVE STAFF PREFERABLY BY ELECTRONIC MODE. CLAUSE (6) WILL BE APPLICABLE HERE.

8. THE LEAVE APPLICABLE TO THE PERSONS POSTED WILL BE AS PER THE GOVERNMENT OF INDIA LEAVE RULES FOR THE TEMPORARY STAFFS.
9. ATTENDANCE DETAILS OF STAFF POSTED WILL BE GIVEN TO THE SUCCESSFUL BIDDER/ CONTRACTOR BY THE RESPECTIVE INCHARGE OF THE CONCERNED POINT OF ENTRY ON OR BEFORE 2nd OF EVERY MONTH. AFTER CONSIDERING THE LEAVE AND ABSENCE OF THE STAFF, THE CONTRACTOR SHOULD DISBURSE THE SALARY TO ALL THE CONCERNED STAFF AND WILL SUBMIT THE BILL TO THE RESPECTIVE AIRPORT HEALTH OFFICER/ PORT HEALTH OFFICER/ LAND BORDER QUARANTINE CENTRE INCHARGE FOR THEIR PAYMENT.
10. THE CONCERNED AIRPORT HEALTH OFFICER/PORT HEALTH OFFICER/ LAND BORDER QUARANTINE CENTRE INCHARGE ON RECEIVING THE BILL, WILL DO THE NEEDFUL FOR PAYMENT TO THE CONTRACTOR AT THE EARLIEST.
11. DURING THE CONTRACT PERIOD OF THE BIDDER IF ANY OF THE ABOVE CRITERIAS ARE NOT FULL FILLED, THE AIRPORT HEALTH OFFICER, DELHI RESERVES FULL POWER TO CANCEL THE TENDER.
12. AFTER CANCELLATION OF THE TENDER THE STAFF POSTED BY THE CONTRACTOR WILL BE TERMINATED IMMEDIATELY BY THE RESPECTIVE INCHARGES OF THE POINTS OF ENTRIES AND THE CONTRACTOR.
13. IN SUCH CIRCUMSTANCES AS MENTIONED ABOVE THE PENDING SALARY OR ANY DUES FOR THE STAFF WHO WORKING AT RESPECTIVE POINTS OF ENTRIES SHALL BE SETTLED BY THE CONTRACTOR AND AIRPORT HEALTH OFFICER, DELHI OR INCHARGES OF THE RESPECTIVE POINT OF ENTRIES WILL NOT HAVE ANY RESPONSIBILITY.
14. DURING THE CONTRACT PERIOD IF THE BIDDER WANTS TO WITHDRAW FROM HIS CONTRACT THREE MONTHS OF NOTICE SHOULD BE GIVEN TO THE AIRPORT HEALTH OFFICER, DELHI OR A PERIOD WHICH IS ACCEPTABLE TO THE AIRPORT HEALTH ORGANIZATION, DELHI TO ARRANGE NEXT CONTRACTOR WHICH EVER IS THE EARLIEST. IF THE CONTRACTOR FORFEITS THIS CLAUSE THE CAUTION DEPOSIT COLLECTED WILL NOT BE GIVEN BACK.

b. Any tender with conditions other than those specified in the tender document is liable to be summarily rejected. No modification by the contractor in any of the condition will be permitted after the tender is opened.

c. A declaration in the proforma given in section III, has to be submitted along with the Bid document.

d. No person is permitted to Bid for tender who's relative (s) is (are) working IN MINISTRY OF HEALTH AND FAMILY WELFARE. The tenderer thus should give certificate along with tender document that none of his / her relative is working in Ministry of Health and Family Welfare. (Near relative for this purposes defined in section III).

15. LATE BIDS

Tender will not be received after the specified time of closing of the tender and the same shall be rejected. It is the sole responsibility of the tenderer that he should ensure timely submission of tender.

16. WITHDRAWAL OF BIDS

The bidder may withdraw his bid after submission provided that the written notice of the withdrawal is done prior to the deadline prescribed for submission of bid.

17. BID OPENING

Bid opening and finalization will be according to the schedule of tender mentioned above .

Bidders name, Bid price, modifications, withdrawals and such other details, as deemed fit by the authorized authority will be notified.

The financial bid will be evaluated only for technically qualified bidders.

Note :- The tenderer shall quote the rate in English only, both in words and figures only. If any discrepancy found in figures and in words, the quoted rates in words will be considered as final.

18. BID EVALUATION

Prior to the detailed evaluation of Technical and Financial bids the AIRPORT HEALTH OFFICER, DELHI will determine the substantial responsiveness of each bid to the Bid document. Substantially responsive bid is one which confirms to all the terms and conditions of bid document without material deviation. The AIRPORT HEALTH OFFICER, DELHI determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

A bid determined as substantially non-responsive will be rejected by the AIRPORT HEALTH OFFICER, DELHI and shall not be subsequent to the bid opening be made responsive by the bidder by correction of the non-conformity. However the AIRPORT HEALTH OFFICER, DELHI may waive any minor infirmity or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or effect the relative ranking of another bidder.

The financial bids of those bidders whose technical bid has been satisfactorily evaluated and found substantially responsive, will be opened subsequently after due notice.

The tender will be evaluated based on the L1 rates.

19. REJECTION OF TENDERS

The authority inviting tenders, at his sole discretion shall reserve the right to reject or cancel consideration of any or all tenders.

(a) If the requisite Earnest Money Deposit /Bid Security in the manner does not support the tender provided there in.

(b) If the Bid validity is less than the period prescribed (90 days)

(c) If the tender is not duly signed ,or not found proper or complete to the satisfaction of AIRPORT HEALTH OFFICER, DELHI in any of the requisite matters, particular(s) or formalities or for any reason(s) which shall not be disclosed to the tenderer(s).

(d) If the eligibility condition is not met and/or if documents prescribed to establish the eligibility is not submitted while submitting the bid.

(e) If the tenderer seeks changes in terms and conditions, specifications or time limits as envisaged in the contract.

(f) If tender consists of unwarranted comments, conditions, deviations in specification or any other omissions or commissions compared to documents.

(g) If prices are not filled properly in the financial bid.

(h) Without assigning any reason thereof.

20. CONTACTING THE AIRPORT HEALTH OFFICE, DELHI

Subject to clause 6, no bidder shall try to influence the AIRPORT HEALTH OFFICE, DELHI authorities on any matter relating to his bid from the time of bid opening till the time of award of contract. Any effort by any bidder to modify his bid or influence the bid process shall result in rejection of his bid without any notice. The decision of AIRPORT HEALTH OFFICER, DELHI will be final in this regard.

21. PLACEMENT OF ORDER

AIRPORT HEALTH OFFICER, DELHI shall consider placement of work orders on those bidder whose technical and financial bid has been successfully considered and decided as L1.

22. AIRPORT HEALTH OFFICER'S DELHI RIGHT TO ACCEPT OR REJECT ANY BID

Tender will be accepted and contract will be finalized only within those of the tenderer(s), who in the opinion of AIRPORT HEALTH OFFICER, DELHI shall have capacity and resources to execute the contract assigned in the prescribed time as per the time schedule.

23. LETTER OF INTENT (LoI)

The AIRPORT HEALTH OFFICER, DELHI will issue an Letter of Intent which constitute the intention of the AIRPORT HEALTH OFFICER, DELHI to enter into contract with the successful bidder.

The successful bidder shall within 7 days of issue of the LOI, give his acceptance along with performance bank guarantee in conformity with clause 50 of section V and also submit the agreement form as per section VIII duly completed in all aspects.

24. SIGNING OF CONTRACT AGREEMENT

The successful tenderer shall be required to execute an agreement within 7 working days of being called upon a non-judicial stamp paper of Rs.100/- at his own cost and in the format at section VII to the effect that the tenderer and AIRPORT HEALTH OFFICER, DELHI are bound by the terms and conditions of agreement which in turn, will be same terms and conditions of tender document.

Submission of the tender document duly signed on all pages shall bind the bidder to all the terms and conditions of this tender document and as well as the agreement to be signed by him. A copy of the complete set of this tender document shall become enclosure to the agreement as an annexure.

The AIRPORT HEALTH OFFICER, DELHI reserves the right to cancel the agreement executed without any compensation what so ever to the contractor any time before the award of the work. The action of AIRPORT HEALTH OFFICER, DELHI under this clause shall not construe the breach of contract.

After the selection of a bidder by the competent authority, the successful bidder will be formally notified by email and registered letter- award of contract (AOC) will be published in the notice board of Airport Health Organization, Delhi Office.

25. ANNULMENT OF AWARD

Failure of the successful bidder to comply with the requirement of clause 23, 24 shall constitute sufficient ground for the annulment of the contract and the forfeiture of the bid security in which event the AIRPORT HEALTH OFFICER, DELHI may award to any other bidder at its discretion or call for new Tender.

26. Duration of contract:

One year from the date of award of contract. However, the same maybe further extended on same terms & conditions on mutually agreed basis.

SECTION V

GENERAL CONDITIONS OF CONTRACT

1. INTERPRETATION OF THE CONTRACT DOCUMENT

The Competent Authority and the Contractor shall in so far as possible by mutual consultation try and decide upon the meaning and intent of the Contract Document. In case of disagreement the dispute will be referred to the Sole Arbitrator as provided in the Contract. Any change in the Contract Document shall be set forth in writing by the representative of the parties hereto.

The services of the outsourced manpower will be provided to the concerned APHOs, PHOs, LBQC by the agency through directly by them or agents based locally:- Reference Section VI & VI (A)

2. VALIDITY PERIOD OF SERVICE CHARGE

The service charge quoted should be firm and valid from the date of submission of bid up to the validity of contract agreement after finalization of tender for all work order without any change.

3. TAXES AND DUTIES

Contractor shall pay all levies, fees, royalties, taxes and duties payable or arising from out of by virtue of or in connection with and/or incidental to the contract of any of the obligations of the parties in terms of the Contract Documents and/ or in respect of the works or operation (s) or any part thereof to be perform by the contractor and the contractor shall indemnify and keep indemnified the AIRPORT HEALTH OFFICER, DELHI from and against this same or any default by the Contractor in the payment thereof.

4. PRICE ESCALATION

THE WAGES FOR THE OUT SOURCED STAFF WILL BE FIXED AS PER SECTION VI AND IT'S REVISION WILL BE SOLELY DONE IN CONCURRENCE OF THE MINISTRY OF HEALTH AND FAMILY WELFARE DIRECTIONS/ORDERS.

5. NOTIFICATION BY CONTRACTOR

The Contractor shall give in writing to the AIRPORT HEALTH OFFICER, DELHI such notification as may be mandatory or necessary in connection with the commencement, suspension and or performance of the outsourcing work.

6. QUALITY OF WORK (Concerned APHO, PHO, LBQC)

The AIRPORT HEALTH OFFICER, DELHI shall be the final judge of the quality of the work

and the satisfaction of the standards in respect there of set forth in the contract documents, laxity or failure to enforce compliance with the contract documents. AIRPORT HEALTH OFFICER, DELHI and its representative shall not manifest a change or intent of waiver, the intention being that, notwithstanding the same, the contractor shall be and remain responsible for complete and the proper compliance with the contract documents and the specification therein.

7. GUARANTEE

In addition to any and all other guarantee and warranty mentioned in the contract documents, the Contractor guarantees that the entire outsourcing will be done in a satisfactory manner.

8. INSURANCE

Without limiting any of his other obligations or liabilities the contractor shall at his own expense, take and keep comprehensive insurance required for staff posted under this contract as per the prevailing rules and regulations.

9. INDEMNITIES

The contractor shall at all times hold the AIRPORT HEALTH OFFICER, DELHI harmless and indemnify from against all action, suits, proceeding, works, cost , damages, charges, claims, and demands of every nature and description, brought or procured against the CONCERNED AIRPORT HEALTH ORGANISATION/ PORT HEALTH ORGANIZATION/ LAND BORDER QUARANTINE CENTRE, its officers, and officials or against the Airport Health Organization, Delhi and forthwith upon demand and without protest or demur to pay to the department any and all loses and damages and cost (inclusive between attorney and client) and all cost incurred in endorsing these or any other indemnity or security which the AIRPORT HEALTH OFFICER, DELHI may now or at any time have relative to the outsourcing or the contractors obligations or in protecting or endorsing its right in any suit or other legal proceedings, charges and expenses and liabilities resulting from or incidental or in connection with injury, disease or disablement to or death of any outsourced person(s).

10. Whenever any claim, against the Contractor for the payment of a sum or money arises out of or under the contract, Competent Authority shall be entitle to recover such sum by appropriating in part or whole, the security deposit of the contractor. In the event of the security being insufficient the balance or the total sum recoverable as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Contractor under this or any other contract with AIRPORT HEALTH OFFICER, DELHI.

11. INSOLVENCY OR DEATH OF CONTRACTOR

In the event of the Contractor being adjudged insolvent or going voluntarily in to liquidation or having received order or other order under insolvency act made against him or, in the name of a company or, the passing of any resolution, or making any order for winding up whether voluntarily or otherwise, or in the event of the contractor failing to comply with any of the conditions herein specified the Airport health Office, DELHI shall be the power to terminate the contract without previous notice.

12. Contractor's heirs/representatives shall, without the consent in writing of the Airport Health Officer, DELHI have the right to continue to perform the duties or engagements of the contractor or under the contract in case of his death. In the event of the contractor, with such consent aforesaid, transferring his business, and in the event of the contractor being a company and being wound any time during the period of these contract for the purpose and with the object of transferring its business to any person or company, the contractor shall make it one of the terms and stipulations of the contract for the transfer of his properties and business, that such other person or company shall continue to perform the duties or engagements of the contractor under these contract and be subject to his liabilities there

under. Proof of death and other relevant documents to this effect shall be submitted to the Airport Health Office, Delhi in writing.

13. Without prejudice to any of the rights or remedies under this contract if the contractor dies, the Airport Health Officer, Delhi shall have the option of terminating the contract without compensation of the contractor, which does not amount to breach of the contract.

14. SUB-CONTRACTS

The Contractor shall not assign, subcontract or-sublet the whole or any part of the work covered by the contract.

15. AirPort Health Office, Delhi reserves the right to refuse or permit any person to participate in the works covered by the contract. Contractor shall be and remain primarily and principally liable to the AIRPORT HEALTH OFFICER, DELHI in terms here of and for the due fulfillment of the contractor works.
16. The Contractor shall indemnify, and save harmless the AIRPORT HEALTH OFFICER, DELHI along with the concerned incharges of the Point of Entry from and against all actions suits, proceedings, costs, damages, charges, claims and demands what so ever, either in law or in equity and all costs (inclusive between attorney and client) and charges and expenses that the AIRPORT HEALTH OFFICER, DELHI along with the concerned incharges of the Point of Entry may sustain/suffer or incur arising from or out of or incidental to (In connection with any act(s) or commission) of the Contractor, his agents, employees, assignee, the provision shall also apply to the assignee as the case may be.
17. If contractor without written approval of Competent authority, assign his contract or attempt to do so, or become insolvent or commence any insolvency, proceedings, the Airport Health Office, Delhi shall have power to adopt any of the courses specified in clause –(46), clause-(47) as he may deem fit in the interest of AIRPORT HEALTH OFFICER, DELHI and in the event of any of these courses being adopted the consequences specified in the said clause-(46); Clause(47) shall ensue.

18. INFERIOR QUALITY OF OUTSOURCING :-

For inferior quality of Outsourcing is noted by the concerned Airport Health Officer/ Port Health Officer, Land Border Quarantine Centre the same shall be intimated to the contractor by themselves and the essential rectification steps should be taken by the contractor within the stipulated time frame given by the respective incharge of the Point of Entry.

19. The persons deployed shall be required to report for work as per the working hours decided by the by the respective Point of Entries Office. **Duty roster** will be put by respective Point of Entries Office and the outsourced staff will be accountable to keep the time frame stipulated in it.
20. If the work is not performed by any of the outsourced staff corresponding wages will be deducted from his salary and the only the net outstanding amount arrive will be given to the contractor.

21. The outsourced staff will be accountable and responsible for the works being done at various Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”.

22. If any of the information furnished by the contractor is found to be incorrect the contract is likely to be terminated
23. The Airport Health Officer, Delhi does not bind himself to accept the lowest tender and reserve the right (i) to reject any or all tenders (ii) the right to accept any portion of the tender

offered without assigning any reason and also to split the tender and award the same to different parties. He can also reduce or extend the period of contract without assigning any reason.

24. Acceptance of the tender will be communicated by an acceptance Note or Letter of Intent.
25. The Airport Health Officer, Delhi will not be liable to pay any interest on the Earnest Money or Security Deposit Money. If the successful tenderer withdraws tender before formal approval after tender or after contract fails to comply with any of the terms and conditions set out above, the Airport Health Officer, Delhi reserve the right's to forfeit Earnest Money / Security Deposit.
26. If any change in the salary structure proposed in the Section VI is made by the Ministry of Health and Family Welfare, the same shall be intimated to the contractor and change in wages proposed will be applicable for the outsourcing staff from the date of order.
27. The contractor shall be responsible for providing all statutory benefit to the personal employed by him like EPF, ESI etc, as applicable.
28. The manpower engaged by the contractor for exciting jobs is purely responsibility of the contractor and they will not have any claim / liability on the office of concerned Point of Entry or AIRPORT HEALTH Organization, DELHI. The contractor will intimate to the local police station regarding identity and permanent address of the person employed. A copy of the acknowledgement received from local police station should be submitted to this office. This shall be the responsibility of the contractor to obtain NOC from concerned authority (Airport Authority/ Port Authority etc.) required for issuing of Airport/ Port Entry Passes / License and necessary clearances for the manpower to be posted at respective Point of Entry. The cost incurred for these processes shall be borne upon by the contractor.
29. **Outsourcing staff will have to do the Sunday/ Holidays duty (with compensatory week off day) as per the direction and duty roster put by the concerned APHO/ PHO/LBQC.**
30. The contractor shall ensure that any details of office, operational process, technical know how, security arrangements, and administrative / organizational matters are not divulged or disclosed to any person by its personnel deployed in this office and utmost secrecy and confidentiality must be maintained.
31. **No transport allowance, food allowance, medical allowance etc. will be paid by the concerned APHO/ PHO/LBQC for the outsourced staff.** The contractor shall be responsible for providing first aid, Medical facilities, Hospitalization and any other claim in the event of any worker sustaining any injury due to accident, falling ill etc., during the tenure or after the expiry of this agreement and no Point of Entry shall have responsibility in this regard.
32. For all intents and purposes, the contractor shall be the "employer" within the meaning of different labour legislations in respect of man power operator so employed and deployed in this **outsourced manpower deployment.**
33. The contractor shall be solely responsible for the redressal of grievances / resolution of disputes relating to person deployed at any Point of Entry by them. No Point of Entry shall, in any way be responsible for settlement of such issues whatsoever. No Point of Entry shall be responsible for any damages, losses, claims, financial or other injury to any man power deployed by contractor in the course of their performing the functions/duties, or for payment towards any compensation.
34. The manpower deployed by the contractor shall not claim nor shall be entitled to pay, perks and other facilities admissible to casual, ad hoc regular/ confirmed employees of the concerned office of the Point of Entry during the currency or after expiry of the contract.

35. Where the Contractor is a partnership firm, the previous approval in writing of the Airport Health Officer, Delhi shall be obtained before any change is made in the constitution of the firm.

36. LABOUR WELFARE MEASURED AND WORKMAN COMPENSATION

Labour welfare and the work man compensation will be the responsibility of the contractor.

37. CONTRACTORS LABOUR REGULATIONS:

Working hours

37.1. Normally working hours of an employee should not exceed 9 hours a day. The working day shall be so arranged that inclusive of interval for rest, if any, it shall not spread over more than 12 hours on any day.

37.2. When manpower is made to work for more than 9 hours on any day or for more than 48 hours in any week he shall be paid over time for the extra hours put in by him.

37.3. Every manpower shall be given a weekly holiday.

37.4. Where a contractor is permitted by the officer to allow a manpower to work on a normal Week holiday, he shall grant a substituted holiday to him for the whole day, on one of the five days, immediately after the normal weekly holiday.

38. PAYMENT OF WAGES

38.1. Clause 14 sub clause 7 to 14 of the section IV of this Tender Document will be applicable.

38.2. Where the employment of any manpower is terminated by or on behalf of the contractor, the wages earned by him shall be paid before the expiry of the second working day from the date on which his employment is terminated.

38.3. All payment of salary shall be made directly to the bank account of the individual preferably by electronic mode.

38.4. Salary shall be paid without any deductions of any kind.

38.5. Each claim bill of the contractor must accompany details of labourers / employee engaged, duration of their engagement/wage register /amount of wages paid and declaration from the contractor regarding compliance of the condition of EPF Act 1952 and the proof of the payment made to each employee/ manpower.

38.6. The contractor shall be responsible for providing all statutory benefits to the personnel employed by him.

38.7. Employer's Contribution of ESIC :-

- The employer's Contribution will be deposited to ESI by the identified Outsourcing Agency (A successful Bidder) and they will include this amount in their consolidated monthly bill, which will be raised to the concerned APHOs/ PHOs/ LBQCs for reimbursement, along with the proof of deposition of employee and employer's ESIC contribution for the month.

- 38.8. The contractor shall liable to make disbursement of payment among the manpower as per the approved final rates of this contract and has to submit the documentary proof of said disbursement of previous month along with the bill of next month.

39. LABOUR RECORDS

- 39.1. The contractor shall maintain a Register of Persons employed on work on contract in form XIII of the Contract Labour (R & A) Central Rules 1971 and *same shall be submitted along with monthly bills to be submitted by contractor.*
- 39.2. The contractor shall maintain a *muster roll register* in respect of all workmen employed by him on the work under contract in form XVI of the CL(R & A) Rules.

40. Inspection of Books and Slips.

The contractor shall allow inspection of all the prescribed labour records to any of his manpower or to his agent at a convenient time and place after due notice is received or to the labour officer or any other person, authorized by the Central Government on his behalf for Submission of Returns. The contractor shall submit periodical return as may be specified from time to time.

41. COMPLIANCE WITH LAWS AND REGULATION

- 41.1. During the performance of the works the contractor shall at his own cost and initiative fully comply with all applicable laws of the land and with any and all applicable by laws rules., regulations and orders and any other provisions having the force of law made or promulgated by government of India.
- 41.2. Any assignee to share any portion of the work to be performed here under may be assigned. Assignee to comply with the provisions of the clause and in this connection the contractor agrees as to undertake to save and hold the AIRPORT HEALTH OFFICER, DELHI OR ANY INCHARGE OF THE POINT OF ENTRIES harmless and indemnified from and against and all penalties, actions, suits, losses and damages.

-43. FORCE MAJEURE:

- 43.1. If any time, during the continuance of this contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of any War, or Hostility, Acts of the public enemy, Civil commotion, Sabotage, Fires, Floods, Explosions, Epidemics, Quarantine Restrictions, Strikes, Lockouts or Act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the AIRPORT HEALTH OFFICER, DELHI as to whether the works have been so resumed or not shall be final and conclusive, provided further that if the performance, in whole or part of any obligation under this contract is

prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option, terminate the contract.

44. BREACH OF CONTRACT

The breach of contract is the failure or refusal to perform it. Any breach of contract by one party to it gives the other party an immediate cause of action and a right to damages as compensation for loss following from the breach of contract. A breach occurs where a party to the contract repudiates or fails to perform one or more of the obligations imposed upon him by the contract. The failure to perform may take place when the time for performance has arrived or even before that. Thus, the "Breach of Contract" mentioned above covers (a) the Anticipatory Breach and (b) the Present Breach.

45. The Airport Health Officer, Delhi may without prejudice to his right against the Contractor in respect of any delay or inferior workmanship or otherwise or to any claims for damage in respect of any breach of the contract and without prejudice to any rights or remedies under any of the provisions of this contract or otherwise and whether the date for completion has or has not elapsed by notice in writing have absolute power of decision making.

46. When the Contractor has made himself liable for action under clause- (47), the Airport Health Officer, Delhi on behalf of the Ministry of Health and Family Welfare shall have powers to rescind the contract during its renewal.

47. In any case in which any of the powers conferred upon the AirPort Health Officer, Delhi by the above clauses, shall have become exercisable and the same shall not be exercised, the non-exercise here of shall not constitute a waiver of any of the conditions here of and such powers shall notwithstanding be exercisable in the event of any future case of default by the Contractor and the liability of the Contractor for compensation shall remain unaffected.

48. CANCELLATION / TERMINATION OF CONTRACT OR PART THEREOF

48.1. The AirPort Health Officer, Delhi may, at any time, at his option cancel and terminate this contract by written notice stating reasons for such cancellation or termination to the Contractor, in which event the Contractor shall be entitled to payment for the work done up to the time of such cancellation.

48.2. The Airport Health officer, Delhi may, at its option, cancel or omit the execution of one or more items of Outsourcing staff given under this contract, and any part of such item(s) without any compensation whatsoever to the Contractor by giving due notice in writing

48.3. If at any time after the commencement of the work the Airport Health Officer, Delhi, shall for any reason whatsoever not require the whole work or part thereof as specified in the tender to be carried out, Airport Health Officer, Delhi shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the full amount of the work not having been carried out.

49. PAYMENTS

- 49.1 The contractor shall submit bills should contains bank A/c and IFSC code for electronic transfer of fund at **concerned APHO/ PHO/LBQC**.
- 49.2. *Income Tax and such other Taxes applicable* from time to time will be deducted from the bill. However, if any new legislation comes into effect for deduction of tax at source, the deduction will be made under that legislature. Necessary Income Tax deduction certificate will be issued by the Accounts Officer detailing the amount so deducted as tax at source at the time of payment of each bill.
- 49.3. The final settlement of the bills and refund / adjustment / appropriation of any amount retained from the bills of the Contractor shall be made fully after the **Airport Health Officer, Delhi after consultation with the concerned Point of Entry**, is satisfied that all the contractual obligations have been fully met and no amount remains due for recovery from the Contractor on any account. Unless there are specific reasons, *all accounts are expected to be settled within a period of six months from the date of completion of the work* in all respects.

50.SECURITY DEPOSIT

- 50.1. Earnest Money (2.5% of the estimated cost of work) deposited at the time of submission of the tender, will be converted into Security Deposit on the acceptance of the tender.**
- 50.2. The successful tenderer will have to deposit a Performance Security Deposit of 5% of the contract value (rounded off to next higher multiple of 10) at the time of signing of agreement within 7 working days of the issue of the letter of intent. The performance security will be furnished in the form of the Account Payee Demand Draft or Bank Guarantee drawn in favour of Airport Health Officer, Delhi payable at Delhi.**
- 50.3. Security Deposit shall *not bear any interest for any period whatsoever*, and therefore, Interest shall not be payable by the AIRPORT HEALTH OFFICER, DELHI on the Security Deposit or on amounts payable to the Contractor under the contract.**
- 50.4. Security Deposit/PBG shall be liable for appropriation / adjustment against any liquidated damages for delayed execution. If the contractor fails or neglects to perform any of his obligation under the contract, it shall be lawful for the AIRPORT HEALTH OFFICER, DELHI to forfeit either whole or any part of the Security Deposit furnished by the contractor after issuing a “SHOW-CAUSE” Notice to the contractor .**
- 50.5. The Security Deposit/PSD shall be considered for adjustment against liquidated damages only at the time of final conclusion of the contract and final settlement of account.
- 50.6. All the compensation or other sum of money payable by the contractor under the terms of this contract may be deducted from the Security Deposit/PSD or from any sum which may be due or may become due to the contractor by the AIRPORT HEALTH OFFICER, DELHI on any account whatsoever and in the event of his security deposit being reduced by reason of any such deductions, the contractor shall within ten days make good in cash the amount required to

make good in full, the security deposit. Otherwise, the said balance in full shall be collected from the bills of the contractor.

50.7. If the contractor duly performs and completes the contracts in all respects, the AIRPORT HEALTH OFFICER, DELHI shall refund the Security Deposit/PSD to the Contractor after deducting all costs and other expenses that the AIRPORT HEALTH OFFICER, DELHI may have incurred for making good any loss due to any action attributable to the contractor which the AIRPORT HEALTH OFFICER, DELHI is entitled to recover from the contractor.

51. DISPUTES AND ARBITRATION

51.1. In the event of any question, dispute or difference arising under this agreement or in connection therewith (except as to matter the decision of which is specifically provided under this agreement) the same shall be referred to sole arbitration of the Airport Health officer, Delhi.

51.2. According to Article 119, Limitation Act, 1963, (as amended from time to time) the period of limitation for an application to set aside an award under the Arbitration Act, 1940 (as amended from time to time), begins to run from the 'date of service of the notice of the filing of the award'. The expression "date of notice" means not only a formal intimation but also an informal one. The notice can be given orally also. When a signed copy of the award is given to the party and his signature taken as a token of such receipt, this shall amount to a notice and the time for filing an application under Article 119 (a), Limitation Act, 1963 would run from that date.

SECTION – VII

AGREEMENT

The agreement made on this..... day of (month) (year)..... between M/S herein after called “The Contractor” (which expression shall unless excluded by or repugnant to the context, include its successors, heir, executors, administrative representative and assignee) of the one part AIRPORT HEALTH OFFICER, AIRPORT HEALTH ORGANISATION, DELHI-110037.

Whereas the contractor has offered to enter into contract with the said AIRPORT HEALTH OFFICER, DELHI for providing services of various categories of staff as per section VI & VI (A) of the bid document attached here with for various designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India” and at the rates approved by Ministry of Health and Family Welfare, New Delhi as in section VI of the bid document and at a service charge @.....%on the value of the cost incurred for providing services of outsourced manpower (as per the approved rate of MoH&FW)have been duly accepted and whereas the necessary security deposits have been furnished in accordance with the provisions of the Bid document and whereas no interest will be claimed on the security deposits.

It is hereby agreed and declared by and between the parties to these presents as follows.

1. The contractor shall, during the period of this contract that is to say from (Date) To (Date).....Whichever is earlier or until this contract shall be determined by such notice as is hereinafter mentioned, safely carryout, by means of manpower employed at his own expenses. All other associated works as described in Bid documents, when the Airport Health Officer, Delhi or any other person authorized by the Airport Health Officer, Delhi in that behalf require.
2. The NIT (notice inviting tender), Bid documents (Qualifying and Financial), letter of intent, approved rates and such other additional particulars, instructions, drawings, work orders

as may be found requisite to be given during execution of the work shall be deemed to be included in the expression "The Agreement" or "The Contract" wherever herein used.

3. The contractor hereby declares that nobody connected with or in the employment of the Ministry of Health and Family Welfare is not/shall not ever be admitted as partner in the contract.
4. The contractor shall abide by the terms and conditions, rules, guidelines, construction practices, safety precautions etc, stipulated in the Bid document including any correspondence between the contractor and the AIRPORT HEALTH OFFICER, DELHI having bearing on execution of work and payments of work to be done under the contract.

In witness where of the parties present have here into set their respective hands and seals
the day, year in.....

Above written:

()

**Signature on behalf of AIRPORT
HEALTH OFFICER, DELHI**

Name:

Designation:

Seal:

()

Signature on behalf of Contractor

Name:

Designation:

Seal:

Agreement signed in the presence of

Witness 1:

Signature:

Name:

Witness 2:

Signature:

Name:

Witness 1:

Signature:

Name:

Witness 2:

Signature:

Name:

SECTION- VIII

PERFORMA OF PERFORMANCE SECURITY BOND

1. In consideration of AIRPORT HEALTH OFFICER, DELHI having agreed to exempt _____ (hereinafter called the said approved tenderer(s) from the demand of security deposit/earnest money of Rs. _____ on production of Bank Guarantee for Rs. _____ for the due fulfillment by the said approved tenderer of the terms and conditions to be contained in an Agreement in connection with the contract for the supply of _____ we, (name of the bank) _____ (hereinafter referred to as "the bank") at the request of

_____ approved tenderer's do hereby undertake to pay to Airport Health officer, Delhi an amount of not exceeding _____, against any loss or damage caused to or suffered or would be caused to or suffered by the Port Health Office, by reason of any breach by the said tenderer's of any terms & conditions contained in the said agreement.

2. We (name of the bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Airport Health Officer, Delhi stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the AirPort Health Office, Delhi or any office of the Point of Entry in India by reason of breach by the said approved tenderer's of any of the terms & conditions contained in the said agreement or by reason of the approved tenderers failure to perform the said agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the Airport Health Officer, Delhi in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

3. We undertake to pay to the AirPort Health Officer, Delhi any money so demanded notwithstanding any disputes raised by the approved tenderer(s)/suppliers in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and equivocal. The Payment so made by us under this bond shall be valid discharge of our liability for payment there under and the approved tenderer(s) /supplier(s) shall have no claims against us for making such payment.

4. We (name of the bank) _____ further agree that the guarantee therein contained shall remain in force and effect immediately for a period of 15 months from date herein. Notwithstanding the aforesaid, this bank Guarantee shall be for a sum of not exceeding Rs. and for a period of 15 months from the date of issue i.e. We are liable to pay the guaranteed amount or part thereof under this bank guarantee if we are served upon written claim or demand on or before

.....and thereafter bank will not be liable for any claim or demand whatsoever.

5. We (name of the bank) _____ further agree with the Airport Health Officer, Delhi that the Airport Health Officer, Delhi shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms & conditions of the said agreement or to extend time of performance by the said approved tenderer(s) from time to time or to postpone for any time to time any of the powers exercisable by the Airport Health Officer, Delhi, against the said approved tenderer(s) and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said approved tenderer(s) or for any forbearance, and or any omission on the part of Airport Health Officer, Delhi, or any indulgence by the Airport Health Officer, Delhi, to the said approved tenderer(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the bank or the approved tenderer(s).
7. This guarantee shall be irrevocable and the obligations of the bank herein shall not be conditional to any prior notice by the Airport Health Officer, Delhi.

Dated: _____

For _____

(Indicating the name of the Bank)

N.B. This guarantee should be issued on non-judicial stamp of Rs. 100/-



सत्यमेव जयते

GOVERNMENT OF INDIA
AIRPORT HEALTH ORGANIZATION
DELHI – 110037
Tel. No.– 011-25655081

E-mail – aphodelofficial@gmail.com

PART-II

FINANCIAL BID DOCUMENT

FOR

“Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”.

Tender Number: I-12/2021/APHODEL Dated 14.08.2021

(Submit in separate envelope marked – “FINANCIAL BID”)

SECTION-X
FINANCIAL BID

To
AirPort Health Officer,
AirPort Health Organisation,
Delhi

Subject: “Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India”.

Reference No: Tender Number: I-12/2021/APHODEL Dated 14.08.2021

Dear Sir,

Having examined the tender documents, terms and conditions stipulated therein, we the undersigned offer to provide **services of “Outsourcing of services of various categories of staff for designated Point of Entries (Airport Health Organization, Port Health Organization, Land Border Quarantine Centre-existing & upcoming Units) all over India** “with staff specified/ detailed in section VI & VI (A)of the Bid document attached here with and at terms and condition specified at a service charge @.....% **on the value of the cost incurred for providing services of outsourced manpower (as per the approved rate of MoH&FW).**

Details of Earnest Money Deposit :Rs._____

D.D. / P.O. detail: (No., Date & Drawn on Bank) :

Date:

Signature & Seal of the Tender

Place:

Name:.....

SECTION – VI

(PAGE NO. 1 – 6)

Sl. no:	Name of posts	Job Responsibilities	Qualifications	Maximum Age Limit	Rate(for each) Per month INR	No: Of Post as per Section <u>VI</u> (A)
01	Medical Officer	Medical care of ill/suspect travelers during the events which have public health risk like yellow fever disease, SARS, PHEIC (LIKE EBOLA, H1N1 ETC).	MBBS	32 yrs.	58344	As per the Sec VI A
02	Staff Nurse	Care of the travelers in quarantine, at isolation room in the airport and assisting medical officers during the time of screening.	I. (i) B.Sc. (Hons.) in Nursing from a recognized university or Institute; or Regular course in B. Sc. Nursing from a recognized University or institute; or Post Basic B. Sc. Nursing from a recognized University or Institute; (ii) registered as a Nurse or Nurse and Midwife (RN or RN and RM) with State Nursing Council; (iii) Six months experience in minimum fifty bedded hospital after acquiring the	Below 45 Years	36816	--do--

			<p>educational qualification mentioned above.</p> <p>Or</p> <p>II. (i). Diploma in General Nursing Mid-wife from a recognized Board or Council;</p> <p>(ii). Registered as a Nurse or Nurse and Mid-wife (RN or RN and RM) with State Nursing Council; and</p> <p>(iii). Two and half years' experience in minimum fifty bedded hospital after acquiring the educational qualification mentioned at II(i). above.</p>			
03	Lab Technician	Laboratory sample collections, storage and transportation of samples collected from suspects detected during screening process or from quarantine passengers for yellow fever disease and also for sample collections for Ebola and H1N1 PSEICs at Ports and airports.	B.Sc. with Biology	Below 45 Years	36816	--do--
04.	Field Worker	Collection of GD, Passenger manifest, assist screening of passengers, surveillance for YF disease, Ebola virus disease, aircraft disinsection, arranging logistics and equipments.	i) 10 th Standard from a recognized Board	Below 45 yrs	18720	--do--
05	LDC	Routine noting /drafting Typing of notes/ letters Diary/dispatch Preparation of statements etc.	<p>Essential:</p> <p>(i) 12th Class Pass from a recognized Board</p> <p>(ii) A Typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 key depression per</p>	Below 45 Years	20696	--do--

			hour or 9000 key depression per hour on an average of 5 key depressions for each word)			
06	Health Inspector	<p>(i) Primary Responsibility</p> <ul style="list-style-type: none"> • Inspection and clearance of conveyances, surveillance/quarantine of passengers and crew members, clearance of human remains, to ensure safe general sanitation condition, provision of safe food , provision of safe drinking water, Vector control at POE. Prioritize clearance of patients on medical tourism and to assist in shifting to designated hospitals , assistance to VVIP and Senior officers from GOI at POE. <p>(ii) Special Need Based activities</p> <ul style="list-style-type: none"> • In the absence of staff nurse care/ vaccination of the quarantine passengers at quarantine centre. • Food safety Duties <p>(iii)Activities During Emergencies</p> <ul style="list-style-type: none"> • To provide emergency medical aid, gathering necessary information from conveyance operators, provide assistance to medical officers, arranging logistics, disinfection of baggage and conveyances. • Demonstration of various procedural activities during training. • Duty at health counter technical area for screening VVIP International flight. 	<p>Essential:</p> <p>A. (i) Bachelor Degree in any discipline from any recognized University or institute; (ii) Diploma in Sanitary Inspector or Diploma in Health Inspector or Diploma in Sanitary Health Inspector from a recognized Board or University;</p> <p style="text-align: center;">Or</p> <p>B. (i) 12th Class Pass or equivalent from a recognized Board or Institute (ii) Diploma in Sanitary Inspector or Diploma in Health Inspector or Diploma in Sanitary Health Inspector from a recognized Board or University; (iii) Two years experience in dealing with Sanitization works in any recognized organization</p>	Below 45 Years	36816	--do--

		<p>(iv) Other Duties</p> <ul style="list-style-type: none"> • Various other need based duties as assigned from time to time by the officer in charge under the technical guidance of medical officer 				
07	Health Assistant	Assisting Health Inspector in vector surveillance, aircraft disinfection, Water sampling, dead body clearance, passenger screening, quarantine work including transportation etc. Supervision of works done by fieldworkers. Also required to assist screening of international travelers during Ebola, H1N1, SARS and other events which have significant public health risks.	<p>Essential:</p> <p>(i) 12th Class Pass from a recognized Board; and</p> <p>(ii) One year experience in the field work as Health Assistant in any of the Central Government or State Government Schemes.</p>	Below 45 yrs	20696	--do--
08	Ward Boy/ WA	Activities related to passengers under quarantine/isolation at different quarantine facilities	<p>Essential:</p> <p>(i) 10th Standard Pass from recognized Board.</p> <p>(ii) One year work experience in a Ward or Laboratory or Operation Theatre as Support Staff of a minimum 25 bedded hospital.</p>	Below 45 yrs	20696	--do--
09	Food Safety Officer	Inspection of food outlet, flight kitchens, food supplied for travelers on board the ships, aircraft and conveyances. Collection of food samples, storage and transportation of food lab assisting VVIP food Sampling and Quality control.	<p>(i) Degree in Food Technology or Dairy Technology or Bio Technology or Oil Technology or Agricultural Science or veterinary Sciences or bio chemistry or micro biology or master's degree in chemistry or Degree in medicine from a recognized university or</p> <p>ii) Any other equivalent or recognized qualification notified by the central</p>	Below 45 Years	36816	--do--

			<p>Government , and</p> <p>(iii) has successfully completed training as specified by the food authority in a recognized institute or institution approved for the purpose: PROVIDED that no person who has any financial interest in the manufacture ,import or sale of any article of food shall be appointed to be a food safety officer under this rule.</p>			
10.	Technical Support Consultant	<p>(i). Supervision/monitoring of technical activities, preparing SOPs, Guidelines, developing training curriculum and materials, periodic review of technical activities and core capacities of existing as well as additional public health measures required to be undertaken during all times and during the time of Public Health Emergencies of International Concern (PHEIC) as per International Health Regulations (IHR) 2005, including medical care of ill/suspect travelers during the events which have public health risk like yellow fever disease, SARS, Public Health Emergencies of International Concern (PHEIC) like EBOLA, H1N1 etc.</p> <p>(ii). Organization of training programs.</p> <p>(iii). Planning and monitoring the logistics.</p>	<p>Essential: - MBBS.</p> <p>Desirable: - Postgraduate in Public Health and/or experience of working in the field of public health.</p>	Below 45 Years	58344	--do--

11	Assistant	<p>(i). Assisting the controlling officers in examination of various proposals.</p> <p>(ii). Analyzing and preparing notes and drafting of various types of communication.</p> <p>(iii). Assisting in organizing review meetings and preparation of minutes thereof.</p> <p>(iv).Initiating action for implementation of the decision taken in the meetings.</p> <p>(v). Processing the proposals received from Port Health Offices/Airport Health Offices/Land Border Quarantine Centres on administrative matters and submitting the detailed proposals for consideration of controlling officers</p> <p>(vi),compiling data received from PHOs/APHOs for analysis.</p> <p>(vii). Handling of court cases/matters related to various points of entries.</p>	<p>Essential:</p> <p>(i) Bachelor's degree from a recognized University or equivalent.</p> <p>(ii) Proficiency in computers.</p> <p>(iii) Ability to write notes, draft letters and other official correspondence.</p>	Below 45 Years	46696	--do--
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Details of posts under SFC for outsourced basis

Section VI- A

EXISTING UNITS											
S. No.	Existing Units	MO	SN	LT	FW	LDC	HI	HA	WA	FSO	TOTAL
MO: Medical Office, SN: Staff Nurse, FW: Field Worker, LDC: Lower Division Clerk, HI: Health											
APHOs											
1	CHENNAI	0	2	1	1	1	2	4	0	1	12
2	TRICHIRAPALLI	0	2	1	3	1	2	2	2	1	14
3	BANGALORE	2	2	1	6	1	4	3	2	1	22
4	HYDERABAD	1	2	1	6	1	4	3	2	1	21
5	COCHIN	0	2	1	4	1	4	2	2	1	17
6	AHEMDABAD	4	2	1	5	1	4	0	0	1	18
7	TRIVANDRUM	1	2	1	5	1	4	1	0	1	16
8	DELHI	0	2	1	1	0	4	5	2	2	17
9	KOLKATA	0	1	1	0	0	2	0	2	1	7
10	MUMBAI	0	2	1	0	0	1	0	2	1	7
PHOs (10)											
11	MUMBAI	0	2	1	1	0	2	2	0	1	9
12	KOLKATA	0	2	1	1	0	0	0	0	1	5
13	CHENNAI	0	2	1	1	2	2	1	0	1	10
14	KANDLA	1	2	1	1	0	1	1	0	1	8
15	JNPT, NAVA SHIVA	0	2	1	1	0	1	2	0	1	8
16	COCHIN	0	2	1	1	0	2	2	0	1	9
17	VISHAKHAPATNAM	1	2	1	2	1	2	2	0	1	12
18	MANDAPAM CAMP	0	0	1	0	1	0	0	0	0	2
19	MARMAGOA	1	2	1	1	1	3	0	0	1	10
20	TUTICORIN	1	2	1	1	1	2	0	0	1	9
LBQs											
21	ABQ, ATTARI AMRITSAR	2	2	1	4	0	1	2	0	1	13
TOTAL		14	39	21	45	13	47	32	14	21	246

GRAND TOTAL - 688

NEW UNITS											
S. No.	New Units	MO	SN	FW	LDC	HI	HA	WA	FSO	TOTAL	
MO: Medical Office, SN: Staff Nurse, FW: Field Worker, LDC: Lower Division Clerk, HI: Health											
APHOs											
1	Amritsar	6	2	8	2	7	8	2	1	36	
2	Calicut	4	2	8	2	6	8	2	1	33	
3	Lucknow	5	2	6	2	6	6	1	1	29	
4	Coimbatore	3	1	4	1	3	4	1	1	18	
5	Varanasi	2	1	4	1	2	4	0	1	15	
6	Goa	4	2	8	2	6	8	0	1	31	
7	Jaipur	4	2	6	2	6	6	1	1	28	
8	Nagpur	3	2	6	2	2	4	0	1	20	
9	Pune	2	2	6	2	5	6	1	1	25	
10	Srinagar										
11	Gaya	3	1	4	1	2	4	1	1	17	
12	Portblair										
13	Guwahati										
14	Bagdogra										
15	Patna										
16	Mangalore	3	1	4	1	4	6	0	1	20	
17	Imphal										
18	Bhubaneshwar	3	2	6	2	6	4	2	1	26	
19	Tirupati	5	2	6	2	3	8	2	1	29	
20	Chandigarh	3	1	4	1	3	5	1	1	19	
21	Indore	1	1	4	1	0	4	1	1	13	
PHOs											
22	New Mangaol Port	3	1	4	1	5	4	0	1	19	
23	Paradeep	1	1	4	1	5	4	0	1	17	
LBQs											
24	Raxaul	1	1	2	1	1	3	0	1	10	
25	Jogbani										
26	Agartala	2	1	3	1	2	4	0	1	14	
27	Petrapol	5	1	4	1	3	4	0	1	19	
28	Dawki										
29	Moreh										
TOTAL		63	29	101	29	77	104	15	20	438	

Details of posts under PH(IH) Section

Sl. No.	Name of the post	No. of posts created
1	Technical Support Consultant	2
2	Assistant	2
	TOTAL	4