

CITIZEN CHARTER

Introduction

Port health organisation, Chennai:

The Port Health Organisation came into existence in pursuance of The Indian Port Health Rules, 1955 framed under The Indian Ports Act ,1908. The Port Health Organisation, Chennai primarily is a Public Health Organisation. It is located at Rajaji Salai, Chennai-600001. Port Health Officer (PHO) works under the overall control of the Director General of Health Services (Dte.GHS), Govt. of India, stationed at the Ministry of Health & Family Welfare, Nirman Bhawan, Delhi. The DGHS in turn is assisted by DDG (International Health) and ADG (International Health). The PHO is assisted by other staff details of which are given below. The objective of Port Health Organization is to prevent the international spread of disease which can affect international trade & travel, and to ensure a safe environment (Food Safety, Water Safety and General Hygiene & Sanitation) in the port.

Address:

Contact No & E-mail

	Administrative Office and Yellow Fever Vaccination Centre	Port Health Organisation, Rajaji Salai, Opp. to Chennai Collector Office Chennai - 600001 Telephone: 044-25260038 Email ID:_ quarantinechennai@yahoo.com pho.chn-mohfw@gov.in
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List of Doctors

Sr.No.	Name	Designation	Contact number
1.	Dr.M.Maheswari	Port Health Officer	044-25260038
2.	Dr.Praveen Madala	Public Health Specialist	044-25260038
3.	Dr. Hosanna S.S.R.C	Chief Medical officer	044-25260038
4.	Dr. Aswin Ram Rathan	Medical officer	044-29880153

The ports under the jurisdiction of PHO Chennai for implementation of Indian Port Health Rules and IHR -2005 include:

Major Ports:

1. Chennai Sea Port
2. Kamarajar Port (Ennore port)

Minor Ports:

1. Cuddalore port
2. Karaikal port
3. Kattupalli port
4. Pondicherry port

Grievance redressal- A complaint/ suggestion box has been placed at reception counter for general public. The grievance may also be lodged through P.G Portal. PHO/nominated official monitors Grievance redressal mechanism. Feedback Registers are being placed on each Yellow fever vaccination day to address the grievances with regards to vaccination.

RTI - Designated central public information officers will provide reply to RTI from time to time . Charges-Rs 10/-

Sl No	Activity	Day / Date and Time	Location	Procedure & user charges
1	Yellow Fever Vaccination	Monday & Wednesday Vaccination Timings : 09:00 AM- 12:00 NOON	Yellow fever vaccination centre	Online registration through mail (porthealthofficechennai@gmail.com) And Walk in Registration from 8:00 AM to 9:00 AM <u>Cost -Rs :300/-</u>
2.	Yellow fever card renewal/ duplicate card	Monday & Wednesday	Yellow fever vaccination centre	Online registration through mail (porthealthofficechennai@gmail.com) Registration 11:00 AM to 12 PM Cost - Free
3	Oral Polio Vaccination	Monday and wednesday (Except gazetted holidays) 9 am to 1 pm	Yellow fever vaccination centre	Travelling to Pakistan, Afganistan, Nigeria, Ethiopia, Somalia, Syria, Kenya ,Cameroon Cost -Free
4	Quarantine Facility	A dedicated facility is allocated at Rajiv Gandhi Govt General Hospital (RGGGH), Chennai for quarantine.	-	-
5	Isolation facility	A dedicated facility is allocated at Rajiv Gandhi Govt General Hospital (RGGGH), Chennai for isolation	-	-
6	Vector surveillance	From Monday to Saturday	Port premises & 400m radius	
7	Public health clearance of human remains	As and when required	-	-

8	Ship inspection and passenger surveillance	24 hours, all 7 days of week	Chennai and Ennore port Other minor ports during PHIEC	
9	Ship clearance (pratique and sail out clearance)	24 hours, all 7 days of week	NLP portal only https://nlpmarine.gov.in/	NLP portal only https://nlpmarine.gov.in/
10	Ship sanitation inspection and certification	0800 hrs to 1800 hrs on all days	On board of ship	Certificate will be issued at the administrative office of PHO. Fees to be remitted through Bharatkosh by the shipping agents.
11	Extension to ship sanitation control exemption certificate	0800 hrs to 1800 hrs on all days	Administrative office of PHO	Request letter for extension along with original SSCEC, crew list and maritime declaration of Health. Issued at free of cost.
12	Medicine chest certification for ships	0800 hrs to 1800 hrs on all days	On board	Certificate will be issued free of cost.
13	Food and water safety surveillance at Port	From Monday to Saturday for licensing and As and when required.	Food outlets at Chennai & Ennore Port	@ the rate of central licensing by FSSAI
14	Protocol Duty	As and when required		
15	Training and Coordination	As and when required		
16	Yellow Fever Training	As and when required		

17	Implementing public health measures during PHEIC	As and when required		
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