

Citizen Charter -Port Health Organization, Mumbai

Routine functions: -

A) Related to clearance of Vessels: -

- 1.Clearance of Vessels: - Issuance of Radio Free Pratique, Free pratique and Health clearance for sailing out.
- 2.Inspection and Issuance of Ship Sanitation Certificate to Vessels.
- 3.Inspection of provision and Issuance of Provision certificate.
- 4.Inspection and Issuance of Medicine chest certificate.
- 5.Clearance of Dead body.

B) Inspection of water supply to ships & water barges.

C) Sanitary Inspection and Monitoring and Supervision of Sanitary, Vector & Rodent control in docks and surrounding areas.

D) Monitoring and Supervision of sanitation of facilities for port users.

E) Monitoring and Supervision of sanitation control of cargo handling areas and yards.

F) Clearance of imported used clothing and woollen rags.

In Collaboration with Ministry of Shipping Port and waterways

- 1.Medical examination of fresh seamen as and when referred by the Shipping Master.
2. Vaccination for Yellow Fever Disease to International travellers.

Other activities: - Support in case of Local Events

- 1.Accidents, Chemical- Gas Leakage- On board, Port area
2. Facilitating on board/ in port first aid.
- 3.Facilitating quick transfer of injured/ affected.
4. Coordination with Port trust medical unit/ local hospitals etc.
5. Coordination with Customs/Immigration/Security / Port Trust / Port Operators /Shipping agency/DGFASLI/MCGM/Sate Health Services
- 6.Clearance of Passenger ships.
7. Deployment of additional manpower.
- 8.Public Health Coordination with National / state /local agencies in case of emergency as per emergency.

During Public Health Emergency of International Concern(PHEIC)

- 1.Activation of PHECP and functions as per PHECP.
- 2.Training of other stakeholders regarding PHEIC /any health-related event about the event, prevention, control, use of PPE etc.

Organisation Chart

- 1.Port Health Officer.
- 2.Public Health specialist.
3. Medical Officers.
4. Health / Sanitary Inspectors .
- 5.Health Assistant.
6. Administrative and Supportive Staff.
7. Multi Task Workers (Technical /Non-Technical) .

Rules /orders under which power and duty are derived and exercised Rules, Regulations, Instructions, Manuals and Records for Discharge of Function.

Acts:

- 1).The Indian Ports Act, 1908.
- 2). Indian Port Health Rule 1955.
- 3).Food Safety and Standard Act, (FSSA)-2006 & Food Safety and Standards (Packing and labelling Regulations), (FSSR).
- 4).Sea Customs Act & Regulations.
- 5).Mumbai Port Trust Act & Rules.
- 6).Epidemic Diseases Act 1897.
- 7) Indian Port Authority Act 2021.

Rules:

- 1).The Indian Port Health Rules, 1955.
- 2).The Unberthed Passenger Ships Rules, 1954.
- 3).The Merchant Shipping (Carriage of Medical Officers) Rules, 1961.
- 4).The Merchant Shipping (Medicines, Medical Stores and Appliances) Rules, 1994.

Regulations:

1).The International Health Regulations (2005)

Channel of supervision and accountability

This organization is a Subordinate office under the Govt. of India, Min. of Health and Family Welfare, the Directorate General of Health Services, PH (IH) Section and established for the implementation of policies of the Government of India.

At DGHS level →The Director General of Health Services →Deputy Director General (IH) Assistant Director General (IH) →PH(IH) Division.

At Local Level →Port Health Officer, Mumbai

Final Decision Making Authority at this Office

Dr.DhavalThorat, MD(PSM) Port Health Officer,
Port Health Organisation,
Mumbai.

Contact : 022-220-20027

Email : pho.mum-mohfw@gov.in

Time limit for achieving Targets

As per need of work.

Process of Redress of Grievances .

Grievances can be redressed by approaching following authority

A)Dr. Yamini

Grievance Officer,

Chief Medical Officer,

Port Health Organisation,

Mumbai.

Contact : 022-220-20027

Email : porthealthmumbai@gmail.com

B) Dr. Dhaval Thorat, MD(PSM) Port Health Officer,

Port Health Organisation, Mumbai.

Contact : 022-220-20027

Email : pho.mum-mohfw@gov.in

C). PH (IH) Section, Directorate General of Health Services,
Nirman Bhavan,
Ministry of Health and Family Welfare,
Govt. of India.
Tel No. 011-23063193
Email :phih.section2@gmail.com